

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, August 9, 2017
6:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Pat Morton
Mayor Pro Tem Tom Cooley
Councilmember Bill Powers
Councilmember Phil Oels
Councilmember Vacant

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

**CITY COUNCIL AGENDA
REGULAR MEETING
August 9th, 2017
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

- A. City Council Communications/Committee Reports**
- B. City Manager Report**
- C. Staff Communications**

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on July 26, 2017.
- B. Claims** – Adopt Resolution No. 2327 authorizing payment of claims for the period of July 22, 2017 through August 4, 2017.

7. PRESENTATIONS

None

8. ORDER OF BUSINESS

- A. **Finance and Administrative Committee Report** – Report from the Finance and Administrative Committee regarding interview and selection process for appointment to the vacant City Council seat.
- B. **City Council Vacancy** – Review letters of interest and pose questions to individuals who have submitted a letter of interest to be considered for appointment to the vacant City Council seat. Consider an appointment to fill the vacant seat on the City Council for a term that expires in November 2018. Discussion, possible action.
- C. **Public Hearing- Portola 192 Development Agreement Annual Review**– Receive public comment and consider approval of the annual report on the status of the Portola 192 Development Agreement. Receive public comment, discussion, possible action and/or direction to staff.
- D. **Ad Hoc Committee Report** - Report from Ad Hoc committee designated by the Mayor to work with Big Fish Creations for coordination of scope of work. Discussion of marketing goals and direction for Big Fish Creations. Discussion and/or possible action to Ad Hoc Committee and/or staff.
- E. **Medical/Recreational Marijuana/Cannabis**-Review and discuss issues relating to medical and recreational marijuana/cannabis in the City of Portola City limits. Discussion and/or possible action.

9. CLOSED SESSION

- A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

10. MEETING ADJOURNED IN MEMORY OF JOHN LARRIEU