

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday, March 11, 2015
6:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Michelle Gault
Mayor Pro Tem Bill Powers
Councilmember Phil Oels
Councilmember John Larrieu
Councilmember Linda VanDahlen

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

**CITY COUNCIL AGENDA
REGULAR MEETING
March 11th, 2015 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

- A. **City Council/Committee Reports**
- B. **City Manager Communications/Report**
- C. **Staff Communications**

6. CONSENT CALENDAR

- A. **Minutes** - Adopt the minutes of the Regular City Council meeting held on February 25th, 2015.
- B. **Claims** - Adopt Resolution No. 2239 authorizing payment of claims for the period of February 21, 2015 through March 6, 2015.

7. PRESENTATIONS

- A. **Regional Air Quality Control** – Presentation from Julie Ruiz, Air Pollution Control Specialist on the Woodstove Change out program and workshop event scheduled for March 19 at 6:00PM at the Portola Veterans Hall.

8. ORDER OF BUSINESS

- A. **Third Party Receiverships** – Consider Seeking Requests for Qualifications (RFQ) for Code Enforcement from Qualified Applicants for Third Party Receivership Program. Direction to Staff. Discussion and/or possible action.
- B. **City of Portola Website** – Review current City of Portola website and contract. Review proposal for website design and maintenance from Eastern Plumas Chamber of Commerce and Big Fish Creations. Discussion, direction to staff and possible action.

- C. **Advertising** – Review cost for preparation and placement of ad in Wheels and Deals publication, including cost for consultant to prepare the ad. Authorize appropriate budget amendment for ad and consultant cost. Discussion, possible action.
- D. **Plumas County Fire Safe Council**- Review the goals of the Collaborative Forest Restoration Act and consider a Letter of Support to the Plumas County Fire Safe Council. Discussion, possible action.
- E. **Planning Commission Vacancy**- Consider advertising for vacancy. Discussion, possible action.
- F. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California** – Review Proclamation. Discussion and/or possible action.

9. CLOSED SESSION

- A. **Anticipated Litigation** -Closed session pursuant to Government Codes Section 54956.9(d)(2), anticipated litigation, one case.
- B. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

10. ADJOURNMENT