

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, June 8, 2016
6:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Bill Powers
Mayor Pro Tem John Larrieu
Councilmember Phil Oels
Councilmember Michelle Gault
Councilmember Linda VanDahlen

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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REGULAR MEETING
June 8, 2016
6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

B. City Manager Report

C. Staff Communications

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. **Minutes** – Adopt the minutes of the City Council regular meeting held on May 25, 2016.

B. **Claims** – Adopt Resolution No. 2282 authorizing payment of claims for the period of May 7, 2016 through May 20, 2016.

C. **Resolution** - Adopt Resolution No. 2283, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

D. **Resolution** - Adopt Resolution No. 2284, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA, CALIFORNIA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE.

- E. **Resolution** - Adopt Resolution No. 2285, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA, CALIFORNIA, DESIGNATING THE CITY CLERK AS THE CITY OFFICIAL TO PREPARE SUMMARIES OF ORDINANCES ADOPTED BY THE CITY COUNCIL

7. PRESENTATIONS

- A. **Sports Success** – Presentation from Susan Jacobson on the Sports Success program.

8. ORDER OF BUSINESS

- A. **Black Eagle Engineering Contract** - Consider Black Eagle Engineering contract for material testing on the A15 Phase II project. Discussion & possible action.

- B. **A-15 Project** - Consider Change Order Request 16-01, A15 Phase II Construction. Discussion & possible action.

- C. **Public Hearing, Proposed 2016/2017 Operating Budget**- Receive public comment regarding the proposed 2016/2017 Operating Budget. Receive public comment, discussion and possible action.

- D. **Woodstove Ordinance** – Consider Introducing and Waiving the Second Reading of Ordinance No. 344, An Ordinance of the City Of Portola, Amending Municipal Code Chapter 15.10 to reflect changes to the Wood stove and Fireplace Ordinance Discussion and possible action.

- E. **Gold Mountain Community Services District**– Discussion and review of the contract between the City of Portola and Gold Mountain CSD for Fire Suppression Services. Discussion and/or possible action.

- F. **Ad Hoc Committee Formation** – Consider forming a new Ad Hoc Committee for Fire Assessment Safety Tax. Discussion & possible action.

9. CLOSED SESSION

- A. **Existing Litigation** – Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

- B. **Anticipated Litigation** – Pursuant to Government Code Section 54956.9(d)(2), Exposure to litigation, one case.

10. ADJOURNMENT