



**City of Portola
Minutes
Regular Meeting
April 26, 2023 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

COUNCILMEMBERS

Mayor Bill Powers • Mayor Pro Tem Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner • Councilmember Jim Murphy

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Bill Powers.

A. Pledge of Allegiance
Lead by Mayor Bill Powers

B. Roll Call
Present: Mayor Bill Powers, Mayor Pro Tem Pat Morton, Councilmember Stan Peiler, Councilmember Leah Turner
Staff Present: Interim City Manager - Jon Kennedy, Deputy City Clerk - Jason Shaw, Financial Officer - Susan Scarlett (remotely), City Attorney - Steve Gross (remotely), City Council Vacancy Applicant - Jim Murphy

2. Public Comments

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "**PUBLIC COMMENT**" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

Tracey Ferguson, Plumas County Planning Director, left a public comment that explained Plumas County had \$400,000 for micro-enterprise loans through the CARES ACT. Guidelines would be released on May 1st, applications are due by July 31st.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Councilmember Leah Turner: Nothing to Report

Councilmember Stan Peiler: Attended the latest Plumas County Transportation Committee meeting.

Mayor Pro Tem Pat Morton: Attended the latest LAFCo meeting.

Mayor Bill Powers: Attended the latest LAFCo meeting. The latest budget summary was discussed and efforts are being made to reduce costs. The City of Portola contributes 50% of the funding to LAFCo while having only 10% of the population of Plumas County. Attended the Airport Commission meeting. He wanted to note that the green waste day for the City of Portola should be sometime in June. Finally, he participated in a trip, funded by a grant from Naked Whales Research, that took disadvantaged kids to Fort Bragg for the weekend to study marine mammals and how humans impact the environment.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

No communications from staff. No Fire report. No Sheriff's report. No Air Quality report.

C. City Manager Report

Ramping up community clean up program with a focus on the North side of town. California OES and FEMA visited on Wednesday to assess the damage caused by the 2023 winter storms. The full extent of the damage from the storms is currently unknown. Attended the Solid Waste Task Force meeting and remotely attended the Plumas County Board of Supervisors meeting.

4. **Consent Agenda**

A. **Claims**- Adopt Resolution No. 2545 authorizing payment of claims for the period of March 23, 2023 through April 26, 2023Accounts Payable: \$324,185.52Payroll: \$56,569.67Total: \$380,755.19AP Special Check #44744AP Check Run #44745- 44837AP Refund Checks #44838 - 44840Payroll Check Run #17244 - #17247 Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Stan Peiler.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
0 **Abstained** 0 **Absent**

Councilmember Leah Turner asked for clarification on why consulting fees were higher this month verse the previous month. Interim City Manager Jon Kennedy clarified that the consultants didn't work as many days last month as this month. No public comments.

B. **Minutes** - Approval of Minutes from March 22nd, 2023 Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Stan Peiler.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
0 **Abstained** 0 **Absent**

No comments.

5. **Appointment**

Motion to appoint Jim Murphy to fill the vacancy on the City Council.

Mayor Pro Tem Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner**

6. **City Council Reorganization / Oath of Office**

Deputy City Clerk Jason Shaw administered the Oath of Office to Jim Murphy. The City Council made no other changes to the organization of the City Council and will select committee appointments at a later date. No public comments.

7. **Renew State of Emergency Proclamation**

Interim City Manager Jon Kennedy explained this needed to be renewed in order to continue the City's state of emergency. It's the same state of emergency proclamation that was presented before. No public comments.

Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy**

8. **Discussion about Virtual Meetings**

Councilmember Leah Turner expressed that she wanted to go back to regular meetings only. Councilmember Stan Peiler stated he still wanted to continue to broadcast the meeting virtually but to disallow public comments from online. The City Council then discussed the pros and cons on the different ways the Council could take comments from the public.

City Attorney Steve Gross provided guidance on the ways public meetings could be conducted under the Brown Act, including if Councilmembers wanted to attend remotely.

Josh Hart and Lindsey Shaw from the public commented that they would prefer things we left as they were.

Cal and Leslie Chrysler from the public commented that they were in favor of allowing only those in person for the City Council meetings to leave public comments.

Motion to continue to broadcast the City Council meetings over audio and video but during the meeting only those in person will be allowed to comment publicly.

Councilmember Leah Turner motioned to approve. A second was made by Councilmember Stan Peiler. The roll call vote:

Aye **Mayor Bill Powers** Aye **Mayor Pro Tem Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner** Aye **Councilmember Jim Murphy**

9. Plumas County 2021 Wildfires Long-Term Recovery Plan Process Informational Briefing #2

Plumas County Planning Director Tracey Ferguson gave the second presentation of the Plumas County wildfires long-term recovery process informational briefing.

10. Public Comment - 2023/2024 Budget Preparation

Financial Officer Susan Scarlett explained that this was the second opportunity for the public to comment on the City's budget. There were no public comments.

Financial Officer Susan Scarlett asked the City Council how much the LAFCo budget would be. Mayor Bill Powers said he could not recall the exact amount but it was between \$49,000 and \$50,000.

11. Adjournment

Mayor Bill Powers adjourned the meeting at 7:42 PM