

**PORTOLA CITY COUNCIL
MEETING MINUTES
March 22, 2017
6:00 p.m.**

1. CALL TO ORDER

Mayor Larrieu called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE

Mayor Larrieu led the Council in a moment of silence and the reciting of the pledge of allegiance.

3. ROLL CALL

Councilmembers Oels, Powers, Mayor Pro Tem Morton and Mayor Larrieu were present. Councilmember Cooley appeared telephonically from his agendized location. City Manager Robert Meacher, Finance Officer Susan Scarlett, City Attorney Steve Gross and City Clerk Melissa Klundby were also in attendance.

4. PUBLIC COMMENT

Larry Douglas commented on his concern for the City of Portola and the path towards doom that the City is currently on. Mr. Douglas also requested that the Council clarify information pertaining to the payment to the US Department of Agriculture which was on the claims register.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

Councilmember Oels reported on the Lost and Found Bike Race committee meeting and that he had reported that he had completed his two training modules.

Mayor Pro Tem Morton reported that she had completed her two training modules.

Councilmember Powers reported that he had completed his two training modules.

B. City Manager Report

City Manager Meacher reported on several meetings and upcoming events scheduled. Mr. Meacher also reported that staff is working with CalOES (California Office of Emergency Services) on state reimbursement funding for the 2017 storm events and noted that the CCC (California Conservation Corps) crews will be returning to Portola soon and will continue work on the Golden Springs line.

C. Staff Communications

Audrey Ellis, Eastern Plumas Chamber of Commerce representative, gave a brief report on the annual adventure and travel show and thanked the City for their financial support for attendance at this event.

Community Service Officer Brashear reported on the status of his abatement work.

Susan Scarlett, Finance Officer, clarified several issues addressed by member of the public Larry Douglas.

6. CONSENT CALENDAR

- A. **Minutes** – Adopt the minutes of the City Council regular meeting held on March 8, 2017.
- B. **Claims** – Adopt Resolution No. 2313 authorizing payment of claims for the period of March 4, 2016 through March 17, 2017.
- C. **CALOES Form 130** – Designation of Applicant’s Agent Resolution for Non-State Agencies
- D. **Resolution 2314** – A Resolution of the City Council of the City of Portola Designating an Agent for a Non-State Agency Applicant with the California Governor’s Office of Emergency Services.

Councilmember Powers made a motion to adopt the minutes of the City Council meeting held on March 8, 2017, Resolution No. 2313 authorizing payment of claims for the period of March 4, 2016 through March 17, 2017, authorized CalOES Form 130 and Resolution 2314. Mayor Pro tem Morton seconded the motion and it was unanimously approved during a roll call vote.

7. ORDER OF BUSINESS

- A. **Kids Creek Forest Learning Landscape** – Discussion and Presentation from Robert Wade and District Ranger Mathew Jedra USFS Beckworth regarding use, vandalism concerns and City cooperation with Kids Creek Forest, adjacent to the C. Roy Carmichael School/Delleker “T” area. Discussion, possible action.

Robert Wade, Kids Creek Forest Coordinator and Debbie Bliss, Wildlife Biologist, apologized that Ranger Jedra was not able to attend the meeting and addressed on his behalf, the recent vandalism issues that had occurred at the Kids Creek Forest. The vandalism included removal of a custom made wooden sign and cut wires. Following discussion, City Manager Meacher and the Council agreed to continue to monitor the situation and to request that the Community Services Officer conduct extra patrols of the area.

- B **Public Comment – 2017/2018 Budget Preparation** – Receive public comment relating to the preparation of the 2017/18 City budget. Receive public comment, discussion, possible action and direction to staff.

City Finance Officer Susan Scarlett reported that the 2017-2018 Fiscal Year Budget is currently being prepared by the City staff for delivery to the City Council on May 1, 2017 and that in an effort to see that the City’s budget is a document that represents the needs of the community this matter has been placed on the agenda to receive comment/recommendations from the residents, businesses and the public in general on projects/repairs/purchases proposed budget cuts or additions they feel are necessary in meeting the quality of life and environment that they enjoy as residents of the community and customers of the City.

Larry Douglas commented that the City should focus on making the water and sewer utility rates affordable.

Terry Woods commented on the water availability rate.

Jennifer Condliffe commented on the desire of the Penguins Swim Team to use the Portola Pool and requested the City address a cost and agreement for that purpose.

Finding no further public comment Mayor Larrieu closed the public comment.

- D. **“Lost and Found” Bike Race** – Committee report and discussion regarding City participation in the upcoming Lost and Found Bike Race, with Sierra Buttes Trail Stewardship. Discussion, possible action.

City Manager, Robert Meacher and Councilmember Oels reported on Lost and Found Bike Race committee meeting and progress being made to open the City Park to camping.

City Attorney, Steve Gross requested that the City establish camping rules and regulations.

There was no Council or public comment on this agenda item.

E. **Medical/Recreational Marijuana/Cannabis**-Review and discuss issues relating to medical and recreational marijuana/cannabis in the City of Portola City limits. Discussion and/or possible action.

City Attorney Steve Gross gave the council a detailed review of the recently passed Proposition 64 and its implications on City government. Mr. Gross also reported that staff would like to give the Council the opportunity to examine levels of regulation as they pertain to medical and recreational marijuana/cannabis growth, sales and industry and noted that the decision not to regulate marijuana/cannabis activities may result in those activities being allowed within the City.

Mayor Larrieu asked for public comment and Kim Scott from the Plumas County Community Cannabis Board offered to meet with staff to discuss the general direction Plumas County is looking at regarding regulation.

Kristy Goodman, resident at Lake Davis, noted that marijuana by-products and personal grows would be more prevalent in the area than large commercial production.

Terri Woods offered her expertise in the area of marijuana as an insurance agent.

Larry Douglas commented on medical marijuana.

Susan Jacobson encouraged the Council to recognize that sales tax and fees from marijuana would not create a windfall for the City and noted that Law Enforcement costs would increase in the area. Susan also requested that the Council review appropriate placement of marijuana product sales and growth.

Councilmember Powers read the Council a statement regarding his desire to see responsible regulation by the City.

8. CLOSED SESSION

- A. **Exposure to Litigation** - Closed session pursuant to Government Code Section 54956.9(d) (4), Conference with legal counsel, deciding whether to initiate litigation, one case.
- B. **Exposure to Litigation** - Closed session pursuant to Government Code Section 54956.9(d) (2), Conference with legal counsel, Exposure to litigation, three cases.

There was no reportable action from the closed session.

9. ADJOURNMENT

Councilmember Oels made a motion to adjourn the meeting. Mayor Pro tem Morton seconded the motion and the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,

Melissa Klundby, City Clerk

March 22, 2017