

**PORTOLA CITY COUNCIL
REGULAR MEETING
JUNE 13, 2012
7:00 P.M.**

CALL TO ORDER

Mayor Mark called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

ROLL CALL

Councilmembers Oels, Weaver, Mayor Pro Tem Larrieu and Mayor Mark responded to the roll call. Councilmember McBride was absent. City Manager/City Clerk Leslie Tigan, City Attorney Steve Gross and Finance Officer Susan Scarlett were also in attendance.

PUBLIC COMMENT

Sierra Buttes Trail Stewardship

Tara Stone reported on the upcoming Trail Daze at Lake Davis sponsored by the Sierra Buttes Trail Stewardship. She invited the community to get involved and responded to questions from the audience before distributing new maps of local trails.

Arsenic Reporting

Portola resident Ken Tibbedeaux reported that he had received his cyanide letter from the City. City staff explained that the notice was regarding arsenic not cyanide.

Public Works Employees

Bob Nally expressed how proud he is of Portola, that the public works crew does a great job and doesn't get paid enough. He also noted that the facades along Highway 70 could use improvement.

Plumas County Sheriff

Assistant Sheriff Gerry Hendrick reported on activity in town earlier in the day. The Department served search warrants with the assistance of Lassen County Sheriff, Susanville Police Department and the Washoe County K-9 Division.

CITY COMMUNICATIONS

LAFCo – Mr. Larrieu reported that they had approved the budget and would only be meeting every other month.

Mayor Mark thanked everyone who worked to get the Lake Davis Water Treatment Plant on line; she requested to continue receiving copies of water testing reports and also requested an item on the next agenda to allow for discussion of creative ways to get the Woodbridge project back on line.

CITY MANAGER'S REPORT

Ms. Tigan reported on the following: delay in the Landfill Closure project; website RFP, Railroad Days and use of Lake Davis Water.

CONSENT CALENDAR

It was moved by Councilmember Weaver seconded by Mayor Pro Tem Larrieu to approve the consent calendar as presented. All members present voted in favor. Councilmember McBride was absent.

- A. **Minutes** – Adopted the minutes of the special meeting held on May 15, 2012 and the regular meeting held on May 23, 2012.

- B. Claims – Adopted Resolution No. 2126 authorizing payment of claims for the period May 19, 2012 to June 8, 2012.

Accounts Payable:	\$ 239,789.36
Payroll:	<u>\$ 57,076.01</u>
Total:	\$ 296,865.37

ORDER OF BUSINESS

A. Election Resolutions

City Clerk Leslie Tigan presented Resolutions Nos. 2127 and 2128 for City Council consideration. She explained that Resolution No. 2127 called the November 6, 2012 General Municipal Election and Resolution No. 2128 requested consolidation with Plumas County. She noted that the election would be for three seats on the City Council, the terms of Councilmember Oels, Councilmember Weaver and Mayor Pro Tem Larrieu will expire in November 2012.

It was then moved by Mayor Pro Tem Larrieu, seconded by Councilmember Oels to adopt Resolutions Nos. 2127 and 2128. All members present voted in favor. Councilmember McBride was absent.

Resolution No. 2127

*A Resolution of the City Council of the City of Portola, California,
Calling for the Holding of a General Municipal Election to be held on
Tuesday, November 6, 2012, for the Election of Certain Officers as required by the
Provisions of the Laws of the State of California Relating to General Law Cities*

Resolution No. 2128

*A Resolution of the City Council of the City of Portola, California
requesting the Board of Supervisors of the County of Plumas to Consolidate a
General Municipal Election to be held on November 6, 2012 with the
Statewide General Election to be held on the Date pursuant to
Section 10403 of the Elections Code*

B. Proposed 2012/2013 Operating Budget, Public Hearing

City Manager Leslie Tigan presented the proposed 2012/2013 budget to the City Council and the public. She explained that a public hearing had been scheduled to allow for public comment and adoption of the budget would be considered during a public hearing on June 27, 2012.

Mayor Mark opened the public hearing at 7:25 p.m.

Portola resident Larry Douglas stated that Portola is over priced over other districts and needs to get in line.

The hearing was closed at 7:29 p.m.

C. Community Development Block Grant (CDBG) Application

City Attorney Steve Gross recused himself due to a conflict of interest.

City Manager Leslie Tigan reported that City staff had met with Plumas Corp Director Greg O'Sullivan and EPHC CAO Tom Hayes to discuss a proposal for the City to submit and application for CDBG funding to support a boiler project at EPHC. She explained that staff was preparing an initial inquiry form to submit to CDBG.

Ms. Tigan explained that the City Attorney also serves as the attorney for EPHC. She explained that if the City Council would like staff to move forward with the CDBG application process they should consider authorizing a conflict waiver for the City Attorney and request EPHC to do the same.

Tom Hayes thanked the City Council for their continuing support and explained that EPHC would also consider the execution of a conflict waiver.

It was then moved by Mayor Pro Tem Larrieu, seconded by Councilmember Weaver to authorize the execution of a conflict waiver for the project. All members present voted in favor. Councilmember McBride was absent.

D. Abatement Proceedings

City Manager Leslie Tigan and Community Service Officer Leah Turner reported on the status of properties that had been identified as requiring abatement at the May 9, 2012 City Council meeting.

Of the six properties discussed in May staff reported that only one had made sufficient clean up efforts to be removed from the list. Resolution No. 2129 was presented for consideration with the removal of the property located at 308/316 Portola Avenue.

After a brief discussion it was moved by Mayor Pro Tem Larrieu, seconded by Councilmember Weaver to adopt Resolution No. 2129 and remove the Portola Avenue property. All members present voted in favor. Councilmember McBride was absent.

CLOSED SESSION

Mayor Mark recessed the meeting to closed session at 7:55 p.m.

- A. Existing Litigation – Pursuant to Government Code Section 54956.9
City of Portola vs. State of California Department of Fish & Game
Case No. CV09-00065

Mayor Mark reconvened the meeting to open session at 8:02 p.m.

REPORT FROM CLOSED SESSION

There was no action reported.

ADJOURNMENT

There being no further business it was moved by Councilmember Weaver, seconded by Councilmember Oels to adjourn the meeting at 8:03 p.m. All members present voted in favor. Councilmember McBride was absent

Leslie Tigan, CMC
City Clerk