

RESOLUTION NO. 2544

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA
AUTHORIZING PAYMENT OF CLAIMS FOR THE PERIOD
FEBRUARY 23, 2023 THROUGH MARCH 22, 2023.**

**ACCOUNTS PAYABLE
CHECK NUMBERS: 44671 – 44743**

**PAYROLL
CHECK NUMBERS: 17236 – 17243**

WHEREAS, the City Council of the City of Portola has been fully advised that all such claims and demands are legal obligations of the City; and,

WHEREAS, the City Council has fully considered the claims and money demands and payment thereof as set forth below and in "Exhibit A" attached hereto and incorporated herein.

ACCOUNTS PAYABLE:	\$ 147,965.04
PAYROLL:	<u>\$ 63,353.21</u>
TOTAL:	\$ 211,318.25

NOW THEREFORE BE IT RESOLVED THAT all claims and demands represented are just and proper and legal demands or claims against the City of Portola, and the payment of any such demands is approved and authorized.

PASSED, APPROVED AND ADOPTED this 22nd day of March, 2023 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Bill Powers, Mayor Pro Tem

ATTEST:

Jason Shaw, Deputy City Clerk

I, Jason Shaw, Deputy City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council at the City of Portola Regular meeting thereof held on February 22, 2023.

Jason Shaw, Deputy City Clerk

3/14/2023 3:37 PM
 PACKET: 00199 SPECIAL CHECK 3.13.2023
 VENDOR SET: 01 CITY OF PORTOLA
 BANK: PC POOLED CASH - PLUMAS

DIRECT PAYABLES CHECK REGISTER
 **** CHECK LISTING ****

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0128	I-202303141113	LAFCO LAFCO APPLICATION	R	3/14/2023		8,150.00	044720	8,150.00

* * B A N K T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	8,150.00	8,150.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	8,150.00	8,150.00

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	8,150.00	8,150.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	8,150.00	8,150.00

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	3/2023	8,150.00CR
=====		
ALL		8,150.00CR

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000010	I-202303021083	RENO PAINT MART INC VEHICLE REPAIR MATERIALS	R	3/08/2023		577.46	044671	577.46
000018	I-202303021089	CINTAS MEDICAL SUPPLIES	R	3/08/2023		35.45	044672	35.45
000033	I-202303061107	MCGINLEY & ASSOCIATES SOLID WASTE CONSULTING	R	3/08/2023		2,282.50	044673	2,282.50
000037	I-202303061102	PORTOLA FUELS FUEL CHARGES	R	3/08/2023		1,199.11	044674	1,199.11
000038	I-202303061108	BLAKE PIPELINE INC WATER PROF SERVICES	R	3/08/2023		975.00	044675	975.00
0008	I-202303021082	ALWAYS ANSWER 800 NUMBER	R	3/08/2023		72.24	044676	72.24
0010	I-202303021090	AMAZON CAPITOL SERVICES MATERIALS & SUPPLIES	R	3/08/2023		3,449.04	044677	3,449.04
0015	I-202303021067	AMERIGAS LDWTP PROPANE	R	3/08/2023		568.21	044678	568.21
0015	I-202303021068	AMERIGAS NS FIREHALL PROPANE	R	3/08/2023		849.98	044679	849.98
0015	I-202303021069	AMERIGAS PW PROPANE	R	3/08/2023		463.33	044680	463.33
0015	I-202303021070	AMERIGAS SS FIREHALL PROPANE	R	3/08/2023		97.65	044681	97.65
0015	I-202303021071	AMERIGAS CITY HALL PROPANE	R	3/08/2023		606.87	044682	606.87
0022	I-202303021097	AT&T LONG DISTANCE LDWTP	R	3/08/2023		112.75	044683	112.75
0052	I-202303021064	CITY OF PORTOLA WATER/SEWER BILLS	R	3/08/2023		2,207.38	044684	2,207.38
VOID	044685	VOID CHECK	V	3/08/2023			044685	**VOID**

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0078	I-202303021074	ENCOMPASS XEROX COPIES	R	3/08/2023		365.78	044686	365.78
0086	I-202303021087	FOLCHI LOGGING & CONSTR., INC. CONTRACT SNOW REMOVAL	R	3/08/2023		1,856.25	044687	1,856.25
0101	I-202303021072	HUNT & SONS, INC. WH HEATING OIL	R	3/08/2023		331.52	044688	331.52
0103	I-202303021093	IEDA WEB HOSTING	R	3/08/2023		245.30	044689	245.30
0118	I-202303021096	KANSAS LIFE INSURANCE CO EMPLOYEE LIFE INSURANCE	R	3/08/2023		69.54	044690	69.54
0130	I-202303061103	LEONARD'S MARKET MATERIALS & SUPPLIES	R	3/08/2023		121.99	044691	121.99
0133	I-202303021066	LIBERTY UTILITIES ELECTRIC BILLS	R	3/08/2023		6,787.72	044692	6,787.72
0136	I-202303021099	MANHARD CONSULTING PLANNING	R	3/08/2023		1,285.00	044693	1,285.00
0141	I-202303021080	MCI MEGA PREFERRED 800 LONG DISTANCE	R	3/08/2023		45.40	044694	45.40
0145	I-202303021065	MILL SUPPLY, INC SNOW EQUIP REPAIR	R	3/08/2023		1,543.96	044695	1,543.96
0148	I-202303061104	NAPA SIERRA SNOW MATERIALS	R	3/08/2023		557.81	044696	557.81
0157	I-202303061106	O'REILLY AUTO PARTS SNOW EQUIP REPAIR	R	3/08/2023		851.23	044697	851.23
0162	I-202303061100	OPERATING ENGINEERS EMPLOYEE HEALTH INSURANCE	R	3/08/2023		11,696.00	044698	11,696.00
0173	I-202303061105	PITNEY BOWES POSTAGE MACHINE LEASE	R	3/08/2023		469.75	044699	469.75
0175	I-202303021091	PLUMAS ACE HARDWARE MATERIALS & SUPPLIES	R	3/08/2023		1,118.94	044700	1,118.94

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0184	I-202303021095	PLUMAS SIERRA RURAL ELECTRIC LDWTP ELECTRIC	R	3/08/2023		1,918.28	044701	1,918.28
0185	I-202303021094	PLUMAS SIERRA TELECOMMUNICAT CITY INTERNET SERVICES	R	3/08/2023		382.00	044702	382.00
0198	I-202303021084	RENO HYDRAULIC & REBUILD, INC SNOW EQUIP REPAIR	R	3/08/2023		606.36	044703	606.36
0220	I-202303021073	SINDEX PRINTING & GRAPHICS UTILITY BILLS/ENVELOPES	R	3/08/2023		5,585.00	044704	5,585.00
0225	I-202303021088	SONSRAY MACHINERY, LLC SNOW EQUIP REPAIR	R	3/08/2023		911.74	044705	911.74
0231	I-202303021092	SUCCEED.NET WEB HOSTING	R	3/08/2023		67.85	044706	67.85
0236	I-202303021062	SWRCB SWRCB FEE	R	3/08/2023		3,000.00	044707	3,000.00
0239	I-202303021063	THATCHER , INC SEWER CHEMICALS	R	3/08/2023		7,078.23	044708	7,078.23
0252	I-202303021081	UNITED STATES POSTAL SERVICE ANNUAL PERMIT FEE	R	3/08/2023		580.00	044709	580.00
0253	I-202303061101	US BANCORP CITY CREDIT CARD CHARGES	R	3/08/2023		2,555.11	044710	2,555.11
VOID	044711	VOID CHECK	V	3/08/2023			044711	**VOID**
0256	I-202303021085	USA BLUE BOOK SEWER EQUIP/VEH REPAIR	R	3/08/2023		640.92	044712	640.92
0260	I-202303021076	VERIZON WIRELESS LDWTP DATA PLAN	R	3/08/2023		108.05	044713	108.05
0260	I-202303021077	VERIZON WIRELESS CITY CELL PHONES	R	3/08/2023		266.80	044714	266.80
0260	I-202303021078	VERIZON WIRELESS CITY LAND LINES	R	3/08/2023		491.02	044715	491.02

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	044716	VOID CHECK	V	3/08/2023			044716	**VOID**
0264	I-202303021086	WESTERN NEVADA SUPPLY WATER LINE REPAIR	R	3/08/2023		3,127.92	044717	3,127.92
0269	I-202303021075	XEROX FINANCIAL SERVICES XEROX COPIER LEASE	R	3/08/2023		268.13	044718	268.13
0275	I-202303021098	EIP HOLDINGS II LLC BECKWOURTH REPEATER RENT	R	3/08/2023		193.00	044719	193.00

* * B A N K T O T A L S * *		NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:		46	0.00	68,623.57	68,623.57
HANDWRITTEN CHECKS:		0	0.00	0.00	0.00
PRE-WRITE CHECKS:		0	0.00	0.00	0.00
DRAFTS:		0	0.00	0.00	0.00
VOID CHECKS:		3	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
CORRECTIONS:		0	0.00	0.00	0.00
BANK TOTALS:		49	0.00	68,623.57	68,623.57

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	46	0.00	68,623.57	68,623.57
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	49	0.00	68,623.57	68,623.57

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	3/2023	12,708.37CR
207	3/2023	3,891.28CR
208	3/2023	11,820.14CR
215	3/2023	41.14CR
710	3/2023	15,720.12CR
720	3/2023	21,484.24CR
730	3/2023	2,958.28CR
=====		
ALL		68,623.57CR

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000025	I-202303151132	AUTO & TRUCK ELECTRIC IN SNOW EQUIP REPAIR	R	3/22/2023		181.89	044721	181.89
000029	I-202303151136	COUNTRY BREEZE CLEANING CLEANING SERVICE	R	3/22/2023		400.00	044722	400.00
000033	I-202303151131	MCGINLEY & ASSOCIATES SOLID WASTE CONSULTING	R	3/22/2023		6,456.12	044723	6,456.12
0021	I-202303151120	AT&T 800 EMER LINE	R	3/22/2023		4.77	044724	4.77
0023	I-202303151135	AT&T CALNET 3 SCADA/LDWTP	R	3/22/2023		74.47	044725	74.47
0027	I-202303151119	BASTIAN ENGINEERING ENGINEERING SERVICES	R	3/22/2023		115.50	044726	115.50
0048	I-202303151117	CBC COMPANIES-FACTUAL DATA UB CREDIT CHECKS	R	3/22/2023		35.00	044727	35.00
0055	I-202303151129	COATES TIRE CENTER EQUIP REPAIR	R	3/22/2023		4,363.40	044728	4,363.40
0062	I-202303151116	CSG CONSULTANTS, INC. CODE ENFORCEMENT	R	3/22/2023		3,120.00	044729	3,120.00
0096	I-202303151128	HARBOR FREIGHT TOOLS SNOW SUPPLIES	R	3/22/2023		322.54	044730	322.54
0101	I-202303151114	HUNT & SONS, INC. CITY FUEL CHARGES	R	3/22/2023		5,743.98	044731	5,743.98
0111	I-202303151130	JEFFERSON SUPPLY COMPANY WATER LINE REPAIR	R	3/22/2023		561.19	044732	561.19
0136	I-202303151126	MANHARD CONSULTING CONTRACT PLANNING	R	3/22/2023		1,410.00	044733	1,410.00
0173	I-202303151118	PITNEY BOWES POSTAGE	R	3/22/2023		74.16	044734	74.16
0180	I-202303151121	PLUMAS COUNTY ENVIRONMENTAL CITY POOL PERMIT	R	3/22/2023		238.00	044735	238.00

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0188	I-202303151122	PORTER SIMON CORPORATION LEGAL FEES	R	3/22/2023		6,190.00	044736	6,190.00
0195	I-202303151125	RAIN FOR RENT SEWER MAINT	R	3/22/2023		775.63	044737	775.63
0218	I-202303151123	SILVER STATE ANALYTICAL WATER/WASTEWATER TESTING	R	3/22/2023		2,456.00	044738	2,456.00
0235	I-202303151115	SUSAN SCARLETT ACCOUNTING SERVICES	R	3/22/2023		5,000.00	044739	5,000.00
0239	I-202303151134	THATCHER , INC SEWER CHEMICALS	R	3/22/2023		16,970.20	044740	16,970.20
0246	I-202303151124	TYLER TECHNOLOGIES, INC SB2 GRANT INCODE	R	3/22/2023		220.00	044741	220.00
0256	I-202303151133	USA BLUE BOOK WATER/SEWER SUPPLIES	R	3/22/2023		622.93	044742	622.93
0264	I-202303151127	WESTERN NEVADA SUPPLY WATER LINE REPAIR	R	3/22/2023		15,855.69	044743	15,855.69

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	23	0.00	71,191.47	71,191.47
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	23	0.00	71,191.47	71,191.47

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	23	0.00	71,191.47	71,191.47
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	23	0.00	71,191.47	71,191.47

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	3/2023	11,247.80CR
207	3/2023	507.75CR
208	3/2023	10,358.50CR
215	3/2023	250.00CR
216	3/2023	57.75CR
710	3/2023	20,381.96CR
720	3/2023	21,531.59CR
730	3/2023	6,856.12CR
=====		
ALL		71,191.47CR



**City of Portola
Minutes
Regular Meeting
January 25, 2023 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Tom Cooley • Mayor Pro Tem Bill Powers • Councilmember Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Tom Cooley.

A. Pledge of Allegiance

Lead by Mayor Tom Cooley

B. Roll Call

Present: Mayor Tom Cooley, Mayor Pro Tem Bill Powers, Councilmember Pat Morton, Councilmember Stan Peiler, Councilmember Leah Turner

Staff Present:

Interim Manager, Jon Kennedy; Financial Officer Susan Scarlett; Deputy City Clerk, Jason Shaw; City Attorney Steve Gross (remote)

2. Public Comments

Josh Hart left public comment about concern for bears in the park.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Pat Morton: Attended the 2 public meetings for the fire redistricting.

Tom Cooley: Keeping busy with the fire redistricting. Each governing board involved will be voting on adopting resolutions to adopt the recommendation to form a new fire district.

Bill Powers: Attended the Plumas County Transportation Committee meeting. Attended the Portola public meeting for the fire redistricting. Met with IMD. Reported that there is some action going on with the vacant court house.

Leah Turner: Went to new councilmember training in Sacramento. Met many people and learned some new things. Was very informative.

Stan Peiler: Attended the latest Plumas County Transportation Committee meeting.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

No Sheriff's report.

No Fire Report.

Air Quality reported that through a grant program, people can receive purple air monitors to see 2.5 PPM alerts. Looking for more volunteers to place monitors.

C. City Manager Report

City Manager Jon Kennedy: City is dealing with severe weather and snow removal. Also preparing for the upcoming year.

4. **Consent Agenda**

A. **Claims**- Adopt Resolution No. 2540 authorizing payment of claims for the period of January 12, 2022 through January 25, 2023

Accounts Payable: \$ 53,278.38

Payroll: \$ 25,319.02

Total: \$ 78,597.40

Payroll Checks 17227 - 17229

AP Run Checks 44568 - 44594

B. **Minutes** - Approval of October 26th, 2022 and January 11th, 2023 Minutes

No discussion.

Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner**

5. **Mid-year Financial Update 2022-2023 and Draft Budget Schedule**

Finance Officer Susan Scarlett reviewed the mid-year financials for the Council noting that the City finances are where we would expect them this time of year. The only exceptions are that the City does not have the first property tax check from the County and that some expenditures are at 100% because of the nature of the expenditure.

Finance Officer Scarlett then reviewed a 6 year comparison of revenues that are trending upward.

She reviewed the draft schedule for the preparation of the 2023-2024 budget noting that the Council would discuss goals at their regular meeting on February 22nd and that budget public comment will be on the agendas for March 22nd and April 12th.

6. **Mayor Committee Appointments**

Bill Powers replaced Jon Kennedy on the Airport Land Use Commission. Todd Roberts remained.

Jon Kennedy appointed to the Plumas County Waste Management Task Force.

Jason Shaw replaced Susan Scarlett as the alternate for SCORE.

Jon Kennedy and Tom Cooley joined the Emergency Services Policy Committee in place of Pat Morton.

Leah Turner filled the vacancy on the Community Development committee

The Fire Wise Ad Hoc Committee was disbanded.

All appointments and changes were made official by Mayor Tom Cooley. No council vote needed.

7. **Appointment of Ad Hoc Committee for Interim City Manager labor negotiations**

Josh Hart left public comment. Julia Hart left public comment. Lindsey Shaw left public comment. Antoinette left public comment. Steve Gross stated that there is a mistaken belief that this is for a permanent City Manager position. Steve further stated that the process is fully compliant with the law; there were no questions or objections by the City Council

8. **Closed Session pursuant to Government Code section 54957.6**

No reportable action was taken in closed session.

9. Adjournment

Meeting Adjourned by Mayor Tom Cooley at 7:53 PM.



**City of Portola
Minutes
Regular Meeting
February 22, 2023 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Tom Cooley • Mayor Pro Tem Bill Powers • Councilmember Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Tom Cooley.

A. Pledge of Allegiance

Lead by Mayor Tom Cooley

B. Roll Call

Present: Mayor Tom Cooley, Mayor Pro Tem Bill Powers, Councilmember Pat Morton, Councilmember Leah Turner

Absent: Councilmember Stan Peiler

Staff Present:

Financial Officer Susan Scarlett (remotely), City Attorney Steve Gross (remotely, Deputy City Clerk Jason Shaw, Interim City Manager Jon Kennedy

2. Public Comments

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during **"PUBLIC COMMENT"** shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Pat Morton: Attended the Beckwourth Fire department meeting last week. Bill Powers: Working with Firefighters to improve the Nervino Airport. Leah Turner: Nothing to report. Tom Cooley: Attended the Beckwourth Fire department meeting as well as the LAFCo meeting.

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

No Fire Report. No Sheriff's Report. Air Quality reported that the annual woodstove event has returned for this year. The event will be held Saturday, April 22nd on Earth Day at the Veterans Hall in Portola.

C. City Manager Report

Will cover the report in the action items of the agenda.

4. Closed Session pursuant to Government Code section 54957.6

No reportable action taken by council in closed session. No public comments.

5. Resolution No 2541 Concerning COVID Remote Meetings

Might be the last meeting under this type of resolution. It needs approval to comply with the COVID state of emergency rules for meetings. The City Council discussed the various ways the Council meetings could be held going forward. Member of the public Chris Spencer left comment asking about how meetings would work going forward.

Mayor Pro Tem Bill Powers motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Leah Turner** Absent **Councilmember Stan Peiler**

6. Future Meetings and the Brown Act

City Attorney Steve Gross gave an overview of the possible changes coming to city council meetings. Councilmember Leah Turner made a motion to conduct hybrid meetings with teleconferencing but it does not guarantee remote participation but shall be offered as a courtesy.

Councilmember Leah Turner motioned to approve. A second was made by Mayor Pro Tem Bill Powers. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Leah Turner** Absent **Councilmember Stan Peiler**

7. Consent Agenda

A. **Claims**- Adopt Resolution No. 2542 authorizing payment of claims for the period of January 26, 2022 though February 22, 2023

Accounts Payable: \$ 261,981.04

Payroll: \$ 45,619.18

Total: \$ 307,600.22

Payroll Checks 17230 - 17235

AP Run Checks 44595 - 44670

Voided AP Checks: 44443,44460

B. **Minutes** - Approval of Minutes from May 18th, 2022

No public or council comments.

Councilmember Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Leah Turner** Absent **Councilmember Stan Peiler**

8. Public Hearing - Resolution 2543

Mayor Tom Cooley opened the public hearing at 7:13 PM. Member of the public Ashlee Sims stated her opposition to the resolution. Member of the public Chris Spencer voiced his support of the resolution. Public hearing was then closed at 7:22 PM.

Councilmember Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Leah Turner** Absent **Councilmember Stan Peiler**

9. Budget Goals for 2023 and 2024

Financial Officer Susan Scarlett asked the city council if there was anything they would like to see put into the budget. Bill Powers mentioned a possible city hall transition to the unused County court house. Leah Turner said she wanted to work on getting a dog park put into town.

10. Music in the Park

Mayor Pro Tem Bill Powers provided an overview of the event which is done every summer in the city. Pat

moved to allocate \$9000.00 towards Music in the Park for 2023.

Councilmember Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Leah Turner** Absent **Councilmember Stan Peiler**

11. Employment Agreement for Interim City Manager

A.

Mayor Tom Cooley noted that there were some blank spots that need to be filled in. The City Council then went through the contract and filled in the blanks. Member of the public Ashlee Sims left a comment. The council agreed to a two year contract at an annual salary of \$120,000.

Councilmember Pat Morton motioned to approve. A second was made by Councilmember Leah Turner. The roll call vote:

Aye **Mayor Tom Cooley** Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Leah Turner** Absent **Councilmember Stan Peiler**

12. Adjournment

Meeting Adjourned by Mayor Tom Cooley at 8:00 PM.



**City of Portola
Minutes
Special Meeting
March 14, 2023 03:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Pro Tem Bill Powers • Councilmember Pat Morton • Councilmember Stan Peiler • Councilmember Leah Turner

1. Call to Order

The meeting was called to order at 3:00 pm by Mayor Pro Tem Bill Powers.

A. Pledge of Allegiance

Lead by Mayor Pro Tem Bill Powers

B. Roll Call

Present: Mayor Pro Tem Bill Powers, Councilmember Pat Morton, Councilmember Stan Peiler, Councilmember Leah Turner

Staff Present:

Interim City Manager, Jon Kennedy; Deputy City Clerk, Jason Shaw; Steve Gross, City Attorney (remotely)

2. Public Comments

Phil Derby - Left a public comment that he heard a rumor the Portola Resources Center was closing and wanted to ask the City Council about it.

3. City of Portola State of Emergency Declaration

Interim City Manager Jon Kennedy explained the process of declaring the state of Emergency. The extent of the damages from the storm systems are still unknown, but this action gives the city and its citizens the ability to possibly seek financial and/or physical assistance from the state or federal government, if needed.

Mayor Pro Tem Bill Powers opened for public comment. Public member Ashlee Sims asked who to contact if there are damages.

Phil Derby of the Public thanked the city for their work during the storms.

Councilmember Stan Peiler moved to ratify the Proclamation of a Local Emergency by the City's Director of Emergency Services.

Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Pat Morton. The roll call vote:

 Aye **Mayor Pro Tem Bill Powers** Aye **Councilmember Pat Morton** Aye **Councilmember Stan Peiler** Aye **Councilmember Leah Turner**

4. Adjournment

Meeting Adjourned at 3:20 PM by Mayor Pro Tem Bills Powers.

Lost & Found Gravel Festival 2023	Budget
Band and Other Performers	\$2,700
Stage, Lighting & Sound for Entertainment & Public Announcements	\$2,000
QTY 8 - 10 Yard Dumpsters \$376.23 per unit, tax @\$218 (Parklands, campground areas)	\$3,228
31 Portable Toilets @ \$110 ea, 11 Accessible Toilets @ \$210 ea, 12 Handwash Stations @ \$110 ea, 1 Delivery Charge \$700 (parklands and camping), 3 Service Calls @ \$225 ea, tax @ \$610	\$9,025
CHP Lead-Out & Course Marshaling, two officers	\$2,573
Secure Bike Valet Infrastructure	\$1,500
Secure Safety Fencing (Traffic/Pedestrian Control)	\$1,250
Total Budgeted Expenses	\$22,276
Expense Revenue Share - City of Portola	
80% Cost Share Contribution from City of Portola	\$17,821