

**PORTOLA CITY COUNCIL  
SPECIAL MEETING MINUTES**

**May 4th, 2016**

**3:00 p.m.**

**1. CALL TO ORDER**

Mayor Powers called the meeting to order at 6:00 pm.

**2. PLEDGE OF ALLEGIANCE**

Mayor Powers led the Council in a moment of silence and the reciting of the pledge of allegiance.

**3. ROLL CALL**

Councilmembers Oels, VanDahlen, Mayor Pro Tem Larrieu and Mayor Powers were present. Councilmember Gault arrived late (3:10 pm). City Manager Robert Meacher, Finance Officer Susan Scarlett City Attorney Steve Gross, City Planner Karen Downs and City Clerk Melissa Klundby were also in attendance.

**4. PUBLIC COMMENT**

Richard Arnold, community member, presented the City with a donation in the amount of \$2,000 for water and sewer infrastructure improvements. Mr. Arnold encouraged anyone with the financial means to also donate. The City Council sincerely thanked Mr. Richard Arnold for his generosity.

**4. CLOSED SESSION**

A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

B.

There was no reportable action

**5. ORDER OF BUSINESS**

A. **2016/2017-Operating Budget** – Review the budget worksheets for the 2016/2017 City Budget. Provide direction to staff for changes, additions and/or deletions.

Susan Scarlett City Financial Officer, reviewed the proposed budget in depth with the Council. Ms. Scarlett highlighted the use of General Fund balance and the Council reviewed a list of Public Works project to consider for inclusion in the budget. The Council determined the following:

The Council determined the following: to not purchase a pool heater (as there is the possibility it will be donated) and to exclude the purchase of a dump bed truck. The Council also determined that this year the donation to the Eastern Plumas Chamber trade show attendance will not be included in the budget, the city will postpone the replacement of the solar lights at the City of Portola Park, Staff will continue to seek a grant for the arsenic wellhead treatment plant; and that the utility rate study, master plans and joy way vault purchase will be postponed this budget cycle.

**9. ADJOURNMENT**

Mayor Pro Tem Larrieu made a motion to adjourn the meeting at 6:00 p.m. Councilmember Oels seconded the motion and it was unanimously approved.

Respectfully Submitted,

\_\_\_\_\_  
Melissa Klundby, City Clerk