

# CITY OF PORTOLA

## CITY COUNCIL REGULAR MEETING AGENDA

**Regular Meeting**  
**Wednesday, August 23, 2017**  
**6:00 p.m.**



**City Hall Council Chambers**  
**35 Third Avenue**  
**Portola, CA 96122**

### Councilmembers

Mayor Pat Morton  
Mayor Pro Tem Tom Cooley  
Councilmember Bill Powers  
Councilmember Phil Oels  
Councilmember Debra Reynolds

### City Staff

City Manager Robert Meacher  
Public Works Director Todd Roberts  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
City Clerk Melissa Klundby

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The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT CALENDAR:** These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com)

**CITY COUNCIL AGENDA  
REGULAR MEETING  
August 23, 2017  
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

**5. CITY COMMUNICATIONS**

- A. City Council Communications/Committee Reports**
- B. City Manager Report**
- C. Staff Communications**

**6. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on August 13, 2017.
- B. Claims** – Adopt Resolution No. 2328 authorizing payment of claims for the period of August 5, 2017 through August 18, 2017.

**7. PRESENTATIONS**

None

## 8. ORDER OF BUSINESS

- A. **Intermountain Disposal Franchise Agreement** – Review and consider approval of the Amended and Revised Franchise Agreement for refuse collection in the City of Portola. Discussion, possible action and/or direction to staff.
- B. **Intermountain Disposal Request for Waste Collection Fee Increase** – Review information relating to a request from Intermountain Disposal for a fee increase pursuant to its Franchise Agreement. Consider commencing the Prop 218 process to implement the fee increase. Discussion, possible action and/or direction to staff.
- C. **FEMA Project Overview** – Receive a report from the Public Works Director regarding 2017 Storm repairs relating to roads and funding with FEMA. Discussion and direction to staff.
- D. **Ad Hoc Committee Report** - Report from Ad Hoc committee designated by the Mayor to work with Big Fish Creations for coordination of scope of work. Discussion of marketing goals and direction for Big Fish Creations. Discussion and direction to Ad Hoc Committee and/or staff.
- E. **Medical/Recreational Marijuana/Cannabis**-Review and discuss issues relating to medical and recreational marijuana/cannabis in the City of Portola City limits. Discussion and direction to staff.

## 9. CLOSED SESSION

None

## 10. ADJOURNMENT