

CITY OF PORTOLA CITY COUNCIL AGENDA

Special Meeting
Saturday, February 15, 2014
10:00 a.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Phil Oels
Mayor Pro Tem Michelle Gault
Councilmember Pat Morton
Councilmember John Larrieu
Councilmember Bill Powers

City Staff

Interim City Manager Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 7:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

CITY COUNCIL AGENDA

SPECIAL MEETING

February 15, 2014 10:00 a.m.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; give his/her name to the Clerk for the record, and address the City Council. Each person addressing the City Council shall be limited to five minutes ordinarily.

4. ORDER OF BUSINESS

**** A lunch break will be taken approximately from 12:45 to 1:30****

A. City Council Workshop/Training Session

The City Council and staff will engage in general discussions relating to goals, budget setting, and training which may include items below. Action may be taken in the form of direction to staff, setting priorities, or developing schedules.

- 2014/2015 Budget Goal Setting- Finance Review
- 2014/2015 Staffing Levels
- City Council Goals
- "I Love Portola"
- Community Services
- Alternative Energy Projects
- CDBG Grant Administration
- Infrastructure and Equipment Repair/Replacement
- Economic Development and Job Creation
- Fire Department

B. **Prioritize Grant activity** – Discuss the types of grants the City Council wants to target. Should the City Council wish to consider outside grant requests for public services, there should be a guide for public input and decision-making for which grant requests to include for funding. Discussion, possible action.

C. **Community Development Block Grant Application** - Continued Public Hearing; Discussion of Possible State CDBG Application. Discussion, possible action

5. ADJOURN