

**SPECIAL MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
MAY 19, 2021 | 3:00 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Member of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 3:00 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Phil Oels, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, Finance Officer Susan Scarlett, Public Works Director Todd Roberts, Deputy City Clerk Tara Kindall, and Accounting Technician Connie Garza were also present. Councilmember Stan Peiler and City Attorney Steve Gross were absent.

3. PUBLIC COMMENT

Mayor Powers called for any public comment. Tracy stated that without Code Compliance Officer Sankey's help she would not have been able to do her job that she had in Portola. Ashlee Sims stated she is against the Code Compliance Officer being removed. She would like to have the City Manager, Public Works Director, and Building Inspector positions reviewed. Amanda Carrithers agrees with Ms. Sims statement. She believed it would be detrimental to lose this position. Deputy City Clerk Kindall then read statements from Gabriel Hydrick, Plumas County Manager, Julie Hoage, and Charles White, Director of Building Services for Plumas County about the elimination of the Code Compliance Officer position. Angie Sutcliffe stated that she does not want to see the CCO position removed, CCO Sankey knows and serves the community very well.

4. ORDER OF BUSINESS

A. 2021/2022 Budget Workshop.

City Manager Knox detailed to Council her recommendations for reorganization and restructuring the Code Compliance Officer position and using a third-party contractor for code enforcement services. Ms Sims made further comment concerning the CCO position. Finance Officer Scarlett then reviewed the draft budget worksheets in detail. A lengthy discussion ensued.

Mayor Pro Tem Morton moved and Councilmember Cooley seconded a motion to approve the re-organization and restructure the way the City provides services,

including the use of third-party contract code enforcement services and elimination of the Code Compliance Officer position effective as of June 30, 2021.

Roll call vote, yes: Cooley, Oels, Morton, and Powers. So carried

Roll call vote, no: none.

5. ADJOURNMENT

There being no further business Mayor Powers adjourned the meeting at 4:50 p.m.

Tara Kindall, CMC
Deputy City Clerk