

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, March 9, 2016
6:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Bill Powers
Mayor Pro Tem John Larrieu
Councilmember Phil Oels
Councilmember Michelle Gault
Councilmember Linda VanDahlen

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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REGULAR MEETING
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6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

B. City Manager Report

C. Staff Communications

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

A. **Minutes** - Adopt the minutes of the City Council regular meeting held on February 24, 2016.

B. **Claims** - Adopt Resolution No. 2274 authorizing payment of claims for the period of February 20, 2016, through March 4, 2016.

C. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California** – Adopt Proclamation.

D. **Memorandum of Understanding, City of Portola and Northern Sierra Air Quality Management District** – Approve MOU with NSAQMD to provide for City costs in the District's Wood Burner Stove Changeout Program in the greater Portola Federal Non-Attainment Area.

7. PRESENTATIONS

A. None

8. ORDER OF BUSINESS

- A. **Sierra Buttes Trail Stewardship** –Presentation and request from the SBTS for the City of Portola to host an aid station for the Lake Davis bike ride/race at on June 4, 2016. Discussion, possible action.
- B. **2015 City Audit Presentation**– Presentation of 2015 Audit information. Discussion and possible direction to staff.
- C. **Purchase Public Works Equipment** – Purchase of Equipment with funds from surplus property sale. Discussion, possible action.

9. CLOSED SESSION

- A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.
- B. **Public Employee Performance Evaluation- City Manager** – (Continued discussion) Closed session pursuant to Government Code Section 54957, evaluation of 3rd quarter performance, City Manager, City of Portola. Discussion/Possible action.

10. ADJOURNMENT