

**SPECIAL MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
AUGUST 19, 2021 | 2:30 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Members of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 2:30 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Phil Oels, Stan Peiler, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, and Deputy City Clerk Tara Kindall were also present.

3. PUBLIC COMMENT

No one from the public wished to comment.

4. ORDER OF BUSINESS

A. Ratification of Emergency Proclamation Appointing an Assistant Director of Emergency Services.

Mayor Powers and City Manager Knox reviewed the reasons why an Emergency Proclamation was done Monday, August 16, 2021. The Proclamation prepares the City to be ready to act, if warranted, concerning matters pertaining to the impact of the Dixie Fire. This decision was made after a conversation with Plumas County. The City Council is required to ratify the Emergency Proclamation within seven (7) days of its declaration.

Councilmember Oels moved and Councilmember Peiler seconded a motion to adopt Resolution No. 2479 which ratifies the Emergency Proclamation.

PROCLAMATION:

Proclamation of the City of Portola, County of Plumas, State of California, Proclaiming Existence of a Local Emergency by the Director of Emergency Services. Appointing an Assistant Director of Emergency Services, Delegation Certain Powers and Duties to the Assistant Director of Emergency Services and Authorizing the Assistant Director of Emergency Services to Exercise such Powers and Duties to Address Impact of the Dixie Fire.

RESOLUTION NO. 2479:

A Resolution of the City Council of the City of Portola ratifying the proclamation of the City's Director of Emergency Services proclaiming existence of a local emergency and related matters to address impact of the Dixie Fire.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.

Roll call vote, no: none.

5. ADJOURNMENT

There being no further business Mayor Powers adjourned the meeting at 2:42 p.m.

Tara Kindall, CMC
Deputy City Clerk