

**SPECIAL MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
NOVEMBER 21, 2019 | 4:00 P.M.**

1. CALL TO ORDER

Mayor Cooley called the meeting to order at 4:00 p.m.

2. ROLL CALL

Councilmembers Morton, Powers, Peiler, Mayor Pro Tem Oels and Mayor Cooley responded to the roll call. City Manager Lauren Knox, Finance Officer Susan Scarlett, Public Works Director Todd Roberts, and Deputy City Clerk Tara Kindall were also in attendance.

3. ORDER OF BUSINESS

A. Letter of Commitment/Support for a Fire Prevention Grant Program Application.

City Manager Knox reviewed the request made by Judy Brozo-Clot on behalf of the Gold Mountain Community Service District. They are submitting a grant application for the California Department of Forestry and Fire Protection (CAL FIRE) Fire Prevention Grant Program and is asking the City for a letter of support for their Fuel Reduction Project that they hoping to use the grant funds towards. Judy joined Council via teleconference. After discussion Mayor Pro Tem Oels moved and Councilmember Peiler seconded to approve the letter of support for the Gold Mountain Community Service District. All Councilmembers present voted in favor of approval.

B. Electric Vehicle Charging Stations.

City Manager Knox reviewed an offer by Liberty Utilities to install two electric vehicle Fast Charging stations here in the City. The approximate cost to the City would be \$21,500.00 for both stations. Discussion about the various facets of this program and the benefits to the City ensued. Councilmember Powers moved and Councilmember Morton seconded to approve for the use of \$21,500.00 in funds, and for the City Manager in conjunction with legal counsel to draft and execute a contract with Liberty Utilities. All Councilmembers present voted in favor of the project.

8. ADJOURNMENT

There being no further business to discuss Mayor Cooley adjourned the meeting at 4:25 p.m.

Respectfully submitted,

Tara Kindall, Deputy City Clerk