

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday September 12, 2012
7:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Juliana Mark
Mayor Pro Tem John Larrieu
Councilmember William Weaver
Councilmember Curt McBride
Councilmember Phil Oels

Staff

City Manager Leslie Tigan
City Attorney Steve Gross
Finance Officer Susan Scarlett
City Clerk Leslie Tigan
Planner Karen Downs

For additional information visit the City of Portola Web Page

www.ci.portola.ca.us

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City Clerk at (530) 832-4216

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the Office of the City Clerk at (530) 832-6801 at least 48 hours prior to the meeting.

**AGENDA
REGULAR MEETING
SEPTEMBER 12, 2012**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT**
5. **CITY COMMUNICATIONS**

- A. City Council/Committee Reports
- B. City Manager's Report

6. **CONSENT CALENDAR**

It is recommended that the Consent Calendar items be acted on simultaneously unless a Councilmember requests separate discussion and/or action.

- A. Minutes – Adopt the minutes of the regular meeting held on August 8, 2012 and the special meetings held on August 23, 2012 and August 29, 2012.
- B. Claims – Adopt Resolution No. 2143 authorizing payment of claims for the period August 4, 2012 to September 7, 2012.

Accounts Payable:	\$ 97,692.94
Payroll:	<u>\$ 51,086.50</u>
Total:	\$ 148,779.44

7. **PRESENTATION**

- A. Lost Sierra Rec & Tech

8. **ORDER OF BUSINESS**

- A. Web Site Revision – Review responses to a Request for Proposals and consider selecting a vendor to complete an update to the City of Portola web site. Discussion, possible action.
- B. Abatement – Review the condition of property located at 201 Main Street, APN #126-077-001 and consider approval to proceed with abatement of the property. Discussion, possible action.

- C. Planning Commission – The Mayor will consider an appointment to the Planning Commission. Discussion, possible action.
- D. City Manager Recruitment – Review the process proposed for recruitment of a City Manager. Consider approval of a contract for services with Earl Wilson. Discussion, possible action.
- E. 2011-2012 Plumas County Grand Jury Report – Review a draft response to findings and recommendations included in the 2011/2012 Plumas County Grand Jury Report. Discuss additions and/or changes to the draft response. Discussion, possible action and/or direction to staff.
- F. City Engineer Employment Agreement – Consider approval of an employment agreement with the City Engineer. Discussion, possible action.

9. **CLOSED SESSION**

- A. Existing Litigation - – Pursuant to Government Code Section 54956.9
Claim of Mills(York Claim #SCGA01640A2)

10. **REPORT FROM CLOSED SESSION**

11. **ADJOURNMENT**