

**PORTOLA CITY COUNCIL
REGULAR MEETING
OCTOBER 10, 2012
7:00 P.M.**

CALL TO ORDER

Mayor Mark called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

ROLL CALL

Councilmembers Oels, Weaver, McBride, Mayor Pro Tem Larrieu and Mayor Mark responded to the roll call. City Manager/City Clerk Leslie Tigan, City Attorney Steve Gross and Finance Officer Susan Scarlett were also in attendance.

PUBLIC COMMENT

Response to September 26, 2012 Meeting

Portola resident Jeanne Rowden-Dansby commented that she did not think it was right for the City Manager to call her into the last meeting to chastise her. She explained that she had only forwarded an e-mail to the Council members and criticized Councilmember McBride for not reading the e-mail properly.

Mayor Mark stated that she was embarrassed and appalled by her part in the matter and the basic unprofessionalism that we all participated in, explaining that she should have been a better mediator and would strive to do better in the future.

Concern for the City

Portola resident Larry Douglass stated that he is concerned about the direction the City has gone in.

Employee Concessions

City of Portola employee Kim Beever commented on the letter to the editor from Larry Douglas that suggested the City employees have given no concessions as Plumas County employees. She stated that her wages were \$3,000 less in 2011 than in 2010 and that it was quite a concession.

Portola resident Kim Tibbedeaux thanked Ms. Beever for her statement.

CITY COMMUNICATIONS

Integrated Waste Management Board – Ms. Tigan explained the Board is still reviewing the Plumas County contracts.

CITY MANAGER'S REPORT

Ms. Tigan reported on the following: the November 30, 2012 Tree Lighting event; last day to register to vote in the November election is October 22, 2012; Intermountain Disposal will be holding a Household Hazardous Waste event on October 20, 2012 and reminded everyone that the October 24, 2012 City Council meeting was cancelled.

Ms. Scarlett reported that the auditors would be at City Hall on October 17, 18 & 19, 2012

CONSENT CALENDAR

It was moved by Councilmember Weaver seconded by Councilmember McBride to approve the consent calendar as presented. All members present voted in favor.

A. Minutes – Adopted the minutes of the regular meeting held on September 26, 2012.

- B. Claims – Adopted Resolution No. 2146 authorizing payment of claims for the period September 22, 2012 to October 5, 2012.

Accounts Payable:	\$ 118,182.58
Payroll:	\$ <u>21,395.31</u>
Total:	\$ 139,577.59

ORDER OF BUSINESS

- A. Train Town USA Signage

City Manager Leslie Tigan reported that the City had been awarded the designation as a Train Town USA by Union Pacific. She explained that Union Pacific had provided two signs to the City, one which had been placed at City Hall and the other that would be placed on the Commercial Street parking lot Caboose. She requested the City Council consider approval for the purchase of two additional signs, in a larger format, to be placed at each City entrance on Highway 70. She noted that there were funds available in the current year budget for the purchase which would total approximately \$300 per sign.

Portola resident Pat Morton suggested the City may wish to purchase three signs and place on at the City entrance on A15 too.

After a brief discussion it was moved by Mayor Pro Tem Larrieu, seconded by Councilmember McBride to authorize the purchase of three Train Town USA signs for City entrances. All members present voted in favor.

- B. Solid Waste and Recycling Rate Increase

Mayor Mark opened the public hearing at 7:22 p.m.

Ms. Tigan reviewed the rate increase request that had been provided by Intermountain Disposal in compliance with the franchise agreement. She outlined that Prop 218 process that had been completed following City Council direction and reported that the City had only received 7 protests to the proposed increase.

Portola resident Larry Douglas questioned how many customers Intermountain Disposal had lost.

Mayor Mark closed the public hearing at 7:29 p.m.

It was then moved by Councilmember Weaver, seconded by Councilmember McBride to adopt Resolution No. 2147 approving the requested rate increase. All members present voted in favor.

Resolution 2147

A Resolution of the City Council of the City of Portola Adopting Solid Waste and Recycling Collection Fees

- C. Abatement

City Manager Leslie Tigan and Community Service Officer Leah Turner reviewed the condition of the property located at 201 Main Street. They explained that while the condition had greatly improved there was still some work that needed to be completed for the property to comply with the Municipal Code. This work includes removal of a hot tub in the front yard.

After a brief discussion it was moved by Councilmember Weaver, seconded by Councilmember Oels to grant an extension for compliance to November 14, 2012. All members present voted in favor.

Councilmember Oels thanked Larry Douglas for his assistance with the property clean up.

D. City Manager Recruitment

Consultant Earl Wilson outlined the process that would be used to develop a profile that would then be used for the City Manager recruitment process; he also explained that he would be working on a description of the community to include in the recruitment literature.

Mr. Wilson presented information he had gathered from meetings with Councilmembers earlier in the day and reviewed it with the public, Councilmembers and staff. The Council continued to discuss the qualities they wished to find in a City Manager and aspects of the Community that they would like to see emphasized. Also discussed was the need for a salary range to be determined and included in the advertisement.

Mr. Wilson thanked the City Council for their help and explained that the recruitment literature would be delivered to them for approval at a later date.

Mayor Mark recessed the meeting to closed session at 8:14 p.m.

CLOSED SESSION

- A. Existing Litigation - Pursuant to Government Code Section 54956.9(a)
Claim of Brad Bauer
- B. Anticipated Litigation – Pursuant to Government Code Section 54956.9(b)
One case

The meeting was reconvened to open session at 8:32 p.m.

REPORT FROM CLOSED SESSION

City Attorney Steve Gross reported that under Closed Session item A the City Council, by unanimous vote directed staff to provide a Notice of Insufficiency in regard to the Claim of Brad Bauer.

ADJOURNMENT

There being no further business it was moved by Mayor Pro Tem Larrieu, seconded by Councilmember McBride to adjourn the meeting at 8:33 p.m. All members present voted in favor.

Leslie Tigan, CMC
City Clerk