

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday, January 28, 2015
6:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Michelle Gault
Mayor Pro Tem Bill Powers
Councilmember Phil Oels
Councilmember John Larrieu
Councilmember Linda VanDahlen

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

**CITY COUNCIL AGENDA
REGULAR MEETING
January 28, 2015 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; give his/her name to the Clerk for the record, and address the City Council. Each person addressing the City Council shall be limited to five minutes ordinarily.

5. CITY COMMUNICATIONS

- A. **City Council/Committee Reports**
- B. **City Manager Communications/Report**

6. CONSENT CALENDAR

- A. **Minutes** - Adopt the minutes of the Regular City Council meeting held on December 10, 2014.
- B. **Claims** - Adopt Resolution No. 2236 authorizing payment of claims for the period of December 6th, 2014 through January 23, 2015.

7. ORDER OF BUSINESS

- A. **Sierra Buttes Trail Stewardship** –Presentation and request from the SBTS for the City of Portola to host an aid station for the Lake Davis bike ride/race at on May 30th, 2015. Discussion, possible action.
- B. **Mayor's Committee Appointments**- Mayoral appointments to fill position on Transportation Commission and the alternate position on Plumas Local Agency Formation Commission due to reorganization of City Council. Discussion, possible action.
- C. **Fiscal Year 2015-2016 Budget Schedule and Goal Setting Process** – Review the proposed 2015-2016 budget schedule and discuss the goal setting process. Discussion, direction to staff.
- D. **Housing Element Update** – Review and consider State-mandated update process for the 5th Cycle Housing Element and staff work plan. Discussion, possible action.

- E. **Plumas/Sierra Regional Courthouse** – Review and consider lease option for the Plumas/Sierra Regional Courthouse. Discussion, possible action.
- F. **Public Works**- Review and update on Public Works projects in process. Discussion, possible action.
- G. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California** - Discussion and/or possible action.

8. CLOSED SESSION

- A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

9. ADJOURNMENT