



# CITY OF PORTOLA

## CITY COUNCIL REGULAR MEETING AGENDA - **REVISED**

**REGULAR MEETING**  
**WEDNESDAY, FEBRUARY 26, 2020**  
**6:00 P.M.**

**CITY HALL COUNCIL CHAMBERS**  
**35 THIRD AVENUE**  
**PORTOLA, CA 96122**

**Remote Telephonic Location:**  
**The Inn at Dauphin Island, 1801 Bienville Blvd #310, Dauphin Island, AL 36528**

**COUNCILMEMBERS**

Mayor Phil Oels  
Mayor Pro Tem Bill Powers  
Councilmember Tom Cooley  
Councilmember Pat Morton  
Councilmember Stan Peiler

**CITY STAFF**

City Manager Lauren Knox  
Public Works Director Todd Roberts  
Finance Officer Susan Scarlett  
City Attorney Steve Gross  
Deputy City Clerk Tara Kindall

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The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT CALENDAR:** These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page [www.cityofportola.com](http://www.cityofportola.com)

**CITY COUNCIL AGENDA  
REGULAR MEETING  
FEBRUARY 26, 2020  
6:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

**5. CITY COMMUNICATIONS**

**A. City Council Communications/Committee Reports**

**B. Staff Communications/Fire Chief Report**

**C. City Manager Report**

**6. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council Regular meeting held on January 8, 2020 and the Special meeting held on February 5, 2020. [pages 1-5]
- B. Claims** – Adopt Resolution No. 2418 authorizing payment of claims for the period January 4, 2020 to February 21, 2020. [pages 7-11]

Accounts Payable:	\$159,087.59
Payroll:	<u>\$ 62,498.53</u>
Total:	\$221,586.12

## **7. ORDER OF BUSINESS**

### **A. Letter of Recognition**

Consideration to approve and sign a letter of recognition for Merlin Allingham.  
Discussion and possible action. [page 13]

### **B. West End Park Non-Motorized Boat Launch Update**

Review and discuss to Grant Scope Summary for the West End Boat Launch and determine how the City would like to move forward with the project. Discussion and possible action. [pages 15-19]

### **C. SB 998**

Receive information concerning Senate Bill 998 of the California State Legislature, known as the *Water Shutoff Protection Act*, and how it will affect the City of Portola going forward. Discussion and possible action. [page 21]

### **D. Financial Update**

Update and review the current year financials for the City of Portola. Discussion and possible action. [page 23]

### **E. Audit**

Presentation of the 2018-2019 Fiscal Year Audit. Discussion and possible action. [page 25]

## **8. ADJOURNMENT**