

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday, October 22nd, 2014
7:00 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Phil Oels
Mayor Pro Tem Michelle Gault
Councilmember Pat Morton
Councilmember John Larrieu
Councilmember Bill Powers

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 7:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

**CITY COUNCIL AGENDA
REGULAR MEETING
October 22nd, 2014 7:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; give his/her name to the Clerk for the record, and address the City Council. Each person addressing the City Council shall be limited to five minutes ordinarily.

5. CITY COMMUNICATIONS

A. **City Council/Committee Reports**

B. **City Manager Communications/Reports**

6. CONSENT CALENDAR

A. **Minutes** - Adopt the minutes of the Regular City Council meeting held on September 22, 2014 and the Special City Council Meeting of September 29th, 2014 and the Special Meeting of October 6th, 2014.

B. **Claims** - Adopt Resolution No. 2222 authorizing payment of claims for the period of August 23rd, 2014 through October 17th, 2014.

Accounts Payable: \$ 637,855.76

Payroll: \$ 39,879.66

Total: \$ 677,735.42

7. PRESENTATIONS

A. **Sierra Nevada Journeys** – Presentation from Sierra Nevada Journeys on future economic development and coordination. Discussion/Possible action.

8. ORDER OF BUSINESS

A. **Ordinance No. 341- City Council Meeting Times** – Possible adoption of Ordinance No. 341, Amending Section 2.08.010 of the Portola Municipal Code regarding City Council meeting times. Discussion and/or Possible action.

B. **City Council Meeting Time Changes** – Review **Resolution No. 2223**, A Resolution of the City Council of the City of Portola Establishing the Days and Times of Regular Meetings of the City of Portola City Council. Discussion and/or Possible action.

- C. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California**- Discussion and/or possible action.
- D. **Water Securities Plan**- Review and discuss City of Portola Water Supply and Sources and future development of a Water Securities Plan. Discussion and/or possible action.
- E. **Golden Springs Water Line** – Declaration of an emergency and dispensing of bidding for repairs to the Golden Springs Water Line. Discussion and/or Possible action.
- F. **Microenterprise Loan Program**- Review and discuss letter in support of Microenterprise loan. Discussion and/or possible action.
- G. **Woodbridge Development**- Update on continuing discussions with the Schomac Group regarding their acquisition of Woodbridge at Portola. Discussion, possible action.
- H. **League of California Cities Ballot Measure Positions** - Review and discuss the League of California Cities position on four ballot measure on the November 4th general election. Review and discuss, **Resolution No. 2224, A Resolution of the City Council of the City of Portola Supporting Proposition 1, Resolution No. 2225, A Resolution of the City Council of the City of Portola Supporting Proposition 2, Resolution No. 2226, A Resolution of the City Council of the City of Portola Opposing Proposition 46; Resolution No. 2227, A Resolution of the City Council of the City of Portola Opposing Proposition 47.** Discussion and/or Possible action.
- I. **Ambulance Purchase**- Review MOU between Eastern Plumas Health Care and the City of Portola. Discussion and/or Possible action.
- J. **Budget Amendments**- Review and discuss budget amendments to reconcile the 2013-2014 Fiscal year. Discussion and/or possible action.
- K. **Finance Related Items**- Review and discuss budget items relating to grants/marketing/economic development. Discussion and/or possible action.
- L. **Auditor Contract Renewal** – Discuss and review Auditor contract renewal for Gallina, LLP, for the Fiscal year end 2015 and 2016 years. Discussion and/or possible action.
- M. **Personnel Policy** – Introduce possible changes and updates to the City of Portola Personnel Policy. Discussion and/or Possible action.
- N. **Meeting Schedule** - Consider the cancellation of upcoming meetings due to holiday conflicts. Discussion, possible action
- O. **Office Holiday Schedule** - Consider the office closure Friday, December 26th due to holiday schedule. Discussion, possible action.

9. ADJOURNMENT