

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, January 24, 2018
6:00 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Pat Morton
Mayor Pro Tem Tom Cooley
Councilmember Bill Powers
Councilmember Phil Oels
Councilmember Debra Reynolds

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
Finance Officer Susan Scarlett
City Attorney Steve Gross
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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REGULAR MEETING
January 24, 2018
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

- A. City Council Communications/Committee Reports**
- B. City Manager Report**
- C. Staff Communications**

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on January 10th, 2018.
- B. Claims** – Adopt Resolution No. 2338 authorizing payment of claims for the period of January 5, 2018 through January 19, 2018.

7. PRESENTATIONS

None

8. ORDER OF BUSINESS

- A. **Ordinance 348**- Introduction and waiver of the second reading of Ordinance 348, An Ordinance of the City of Portola, County of Plumas Amending Chapter 8.04 of the City of Portola Municipal Code Providing for regulation of Solid Waste Collection and Recycling. Discussion, possible action.
- B. **City Engineer Employment Agreement Amendment**– Review City Engineer Employment Contract Amendment. Discussion, possible action.
- C. **Conflict of Interest Waiver** – Consider authorizing the City Manager to execute a Conflict of Interest Waiver for City Attorney Steve Gross, Porter Simon, P.C., that would permit him to work with the City of Portola and Feather River Rail Society for purposes relating to the project currently defined as Portola 192. Discussion, possible action.
- D. **Conflict of Interest Waiver** – Consider authorizing the City Manager to execute a Conflict of Interest Waiver for City Attorney Steve Gross, Porter Simon, P.C., that would permit him to work with the City of Portola and Eastern Plumas Health Care District for purposes relating to a California State Parks Off-Highway Motor Vehicle Recreation Division Grant and Cooperative Agreements Program, Planning Grant and potential lease/purchase of Property Described as Plumas County Assessor’s Parcel Number 126-050-052. Discussion, possible action.
- E. **Sports Success Review of work to date and prioritization of Grant Opportunities**- Receive a presentation from Susan Jacobson on the current work done by Sports Success and review and discuss Council prioritization of future work and grant opportunities. Discussion and/or possible action.
- F. **Resolution 2339**- A Resolution of the City Council of the City of Portola Authorizing the City of Portola to Apply for a Grant from the Division of Boating and Waterways, Harbors and Watercraft Revolving Fund. Discussion and/or possible action.
- G. **Sports Success Contract Renewal** - Review and discuss proposed renewal of Independent Contractor Agreement for services by Sports Success. Discussion and/or possible action.
- H. **Ordinance 349**- Introduction and waiver of the second reading of Ordinance 349, An Ordinance of the City of Portola, County of Plumas Amending Chapter 2.24 of the City of Portola Municipal Code creating the Fire Department. Discussion, possible action.
- I. **Finance Review** – Review of Finances from City Finance Officer Susan Scarlett. Discussion, possible action.
- J. **City Finance Officer Contract Agreement** - Review City Finance Officer Contract and consider amending and extending it. Discussion, possible action.
- K. **Resolution 2337 Revised** – Review revised Portola 192-Resolution of joint application to Affordable Housing and Sustainable Communities Strategic Growth Council for workforce housing/sustainable transportation funds. Discussion, possible action.

9. CLOSED SESSION

- A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), Michael Rush vs. City of Portola, Plumas County Case No. SC18-Q0001
- B. **Public Employee Performance Evaluation** - Closed session pursuant Government Code section 54957, Mid-Year City Manager performance review.

10. ADJOURNMENT