



CITY OF PORTOLA
FINANCE AND ADMINISTRATION COMMITTEE

Tom Cooley

Pat Morton

AGENDA SPECIAL MEETING
January 15, 2020 | 11:00 a.m.
Portola City Hall
35 Third Avenue, Portola, CA 96122

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at 530.832.6801 at least 48 hours prior to the meeting.

1. Call to Order

2. Roll Call

3. Public Comment

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the Committee from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the Committee during "Public Comment" shall first secure permission of the presiding officer, stand, and give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

4. Order of Business

A. City Hall Security and Safety

Discuss City Hall security and safety for City Hall staff. Discussion and possible recommendation to City Council.

B. Water Leak Policy Discussion

Review and discuss a potential City of Portola Water Leak Policy. Discussion and possible recommendation to City Council.

C. Utility Billing Discussion

Review and discuss utility bill accounts, including discussion of accounts with large penalties, and discussion of the merits and feasibility of clarifying the monthly utility billing invoice sent to customers. Discussion and possible recommendation to City Council.

5. Adjourn