

**PORTOLA CITY COUNCIL
REGULAR MEETING
FEBRUARY 22, 2012
7:00 P.M.**

CALL TO ORDER

Mayor Mark called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

ROLL CALL

Councilmembers Wilson, McBride, Weaver, Mayor Pro Tem Larrieu and Mayor Mark responded to the roll call. City Manager/City Clerk Leslie Tigan, City Attorney Steve Gross, Finance Officer Susan Scarlett and Planner Karen Downs were also in attendance.

PUBLIC COMMENT

Special Election

Portola resident Jeanne Rowden-Dansby objected to the mail-in ballot process defined on the City's website. She insisted that the City provide a ballot booth at City Hall.

Portola resident David White voiced his support of the City staff and their ability to conduct the election.

Demeanor

Portola resident BJ Pearson suggested that member of the audience should act civilly.

City Employees

City employee and resident Kellie Pato explained that she had been hearing a lot of talk about the City needing to save money and reminded everyone that City employees had voluntarily agreed to forgo step increases and cost of living increases for the past few years. She noted that all City employees are well aware of the need to cut expenses as much as possible and worked hard to complete the necessary work for the least amount of money.

CITY COMMUNICATIONS

Airport Land Use Commission – Mr. Weaver noted that he would be speaking with the Chair regarding the projects at Nervino Airport.

Infrastructure Committee – Mr. McBride reported that the committee had met with Intermountain Disposal.

CITY MANAGER'S REPORT

Ms. Tigan reported on the recent meeting of the infrastructure committee; a special meeting on March 20, 2012 with the Planning Commission to receive a report from Woodbridge; the upcoming Coffee Klatch and her upcoming vacation.

CONSENT CALENDAR

It was moved by Councilmember Weaver seconded by Councilmember McBride to approve the consent calendar as presented. All members present voted in favor.

- A. Minutes – Adopted the minutes of the special meeting held on February 4, 2012 and the regular meeting held on February 8, 2012.

- B. Claims – Adopted Resolution No. 2117 authorizing payment of claims for the period February 4, 2012 to February 17, 2012.

Accounts Payable:	\$ 40,351.78
Payroll:	<u>\$ 22,728.08</u>
Total:	\$ 63,079.86

- C. A15 Construction Project, Final Payment – Approved Payment #6 for the A15 Construction Project, \$125,606.12

ORDER OF BUSINESS

- A. Water/Sewer Utility Rates

Ms. Tigan explained that the answers to questions from the public regarding the water and sewer rates had been presented to the City Council and public.

Mayor Mark explained that the community members interested in these had not had time to review them and would be discussing them at their meeting the next night. She noted there was nothing to discuss at this time.

- B. 2012 Community Development Block Grant Application (CDBG)

Planner Karen Downs reviewed the project proposed to be included in the CDBG application and outlined the application process. The projects include funding for purchase and rehabilitation of a building to house the Plumas Crisis Intervention and Resource Center (PCIC) along with funding for new operations provided by the organization along with funds for ADA and bathroom improvements for the City park.

She noted that the proposal will require assistance from a consultant to work on the PCIRC portion which will require a contract between the City and High Sierra Grants.

After a brief discussion it was moved by Councilmember Weaver, seconded by Councilmember Larrieu to direct staff to prepare the grant application including the proposed projects and to authorize the City Manager to execute a contract with High Sierra Grants in substantially the same form as presented and not exceeding \$3,500. The motion also includes approval of a budget amendment to cover grant application expenses. All members present voted in favor.

ADJOURNMENT

There being no further business it was moved by Councilmember Weaver, seconded by Mayor Pro Tem Larrieu to adjourn the meeting at 7:25 p.m. All members present voted in favor.

Leslie Tigan, CMC
City Clerk