

**SPECIAL MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
SEPTEMBER 15, 2021 | 12:30 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Members of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 12:30 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Phil Oels, Stan Peiler, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, and Deputy City Clerk Tara Kindall were also present.

3. PUBLIC COMMENT

Ms. Ashley Sims asked when her records request would be ready. Deputy City Clerk Kindall stated that she was working on it.

4. ORDER OF BUSINESS

A. Disc Golf.

City Manager Knox read a narrative from Mr. Tim Rhodes concerning the Disc Golf project as he was not able to attend this afternoon's meeting. In it he explained that he has toured several golf courses all over the West and Midwest and realized that it would be very beneficial to enhance the course and raise the original budget from \$15,000 in sponsorships to \$30,000 and increasing the reserve for the city from \$5,000 to \$7,500. He feels this will substantially improve the course to make it one of the premier disc golf courses in the West. This would have a positive trickle-down effect for the city as far as increasing tourism income to local businesses and might bring new business to town. The city would not have an increase in the original \$15,000 to help fund this project but will affect Staff time spent working on some of the upgrades. He personally states that he will make up any shortfall if they are unable to raise the full \$30,000 for the project. He hopes that the Council can see the value of this proposal.

Councilmember Peiler moved and Mayor Pro Tem Morton seconded a motion to approve the requested proposal to enhance the disc golf course and raise the budget from \$15,000 to \$30,000 without increased costs to the city.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.
Roll call vote, no: none.

City Manager Knox then called attention to the Designer Services Agreement in the packet for HouckDesign. She stated that there is not an agreement in place, and it was thought to be beneficial to city to have one. It sets a cost to the fees if there is a redesign to the course in the future. Which may happen if the Joy's wish to discontinue allowing the city to use their property for part of the course in the future. The course would then need to be redesigned to continue to the adjacent Forest Service land. A brief discussion ensued.

Councilmember Cooley moved and Councilmember Peiler seconded a motion to approve the Designer Services Agreement with HouckDesign.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.
Roll call vote, no: none.

B. Volunteer Resolution and Volunteer Agreement and Waiver and Release of Liability.

City Manager Knox reviewed Resolution No 2483 with Council. This resolution will provide workers compensation coverage for certain city volunteers. Our SCORE representatives have agreed that this is common practice.

Mayor Pro Tem Morton moved and Councilmember Oels seconded a motion to approve Resolution No. 2483:

A Resolution of the City Council of the City of Portola providing workers compensation coverage for certain city volunteers.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.
Roll call vote, no: none.

Councilmember Oels moved and Councilmember Peiler seconded a motion to approve the Volunteer Agreement and Waiver and Release of Liability.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.
Roll call vote, no: none.

C. Open Flame Ban Update.

City Manager Knox updated Council regarding the open flame burn ban emergency rules and future ordinance amendment. She asked for clarification on some language for an ordinance amendment. A brief discussion ensued. Council consensus was to go forward with an ordinance amendment at the next Regular Meeting.

5. ADJOURNMENT

There being no further business Mayor Powers adjourned the meeting at 1:15 p.m.

Tara Kindall, CMC
Deputy City Clerk