

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, December 13, 2017
6:00 p.m.



City Hall Council Chambers
35 Third Avenue
Portola, CA 96122

Councilmembers

Mayor Pat Morton
Mayor Pro Tem Tom Cooley
Councilmember Bill Powers
Councilmember Phil Oels
Councilmember Debra Reynolds

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
Finance Officer Susan Scarlett
City Attorney Steve Gross
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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REGULAR MEETING
December 13, 2017
6:00 p.m.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

- A. City Council Communications/Committee Reports**
- B. City Manager Report**
- C. Staff Communications**

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. Minutes** – Adopt the minutes of the City Council regular meeting held on November 8, 2017.
- B. Claims** – Adopt Resolution No. 2335 authorizing payment of claims for the period of November 3, 2017 through December 8, 2017.
- C. Proclamation** - A Proclamation of the City Council of the City of Portola California in Appreciation of Betty Folchi.

7. PRESENTATIONS

- A. **Portola 192** – Presentation on proposed new +/-70 unit apartment complex at Portola 192; update on joint application to Affordable Housing and Sustainable Communities Strategic Growth Council for workforce housing/sustainable transportation funds.

8. ORDER OF BUSINESS

- A. **Portola Volunteer Fire Department Ad Hoc Recommendation**- Consider Re-organizing the Portola Volunteer Fire Department and approving a Memorandum of Understanding with Eastern Plumas Rural Fire District to temporarily provide fire and medical response services. Discussion, possible action.
- B. **Consulting Contract for Planning Services with Manhard Consulting** - Review and Consider renewing a Contract for Services with Manhard Consulting for Planning Consulting Services. Discussion and Possible Action.
- C. **Housing Element** - Review and provide direction to staff on 5th Cycle Housing Element update draft policies and public participation strategies. Discussion and Possible Action.
- D. **Ordinance 347** - Consider Introduction and Waiver of the Second Reading of Ordinance No. 347, AMENDING CHAPTER 15 OF THE PORTOLA MUNICIPAL CODE TO ADOPT THE 2016 CALIFORNIA BUILDING STANDARDS CODE AND REMOVE REFERENCES TO OUTDATED CODE SECTIONS. Discussion, possible action.

9. CLOSED SESSION

- A. **Exposure to Litigation** - Closed session pursuant to Government Code Section 54956.9(d)(2), Conference with legal counsel, Exposure to litigation; 1 case.

10. ADJOURNMENT