

CITY OF PORTOLA CITY COUNCIL AGENDA

Regular Meeting
Wednesday, April 8th, 2015
6:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor Michelle Gault
Mayor Pro Tem Bill Powers
Councilmember Phil Oels
Councilmember John Larrieu
Councilmember Linda VanDahlen

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
Planner Karen Downs
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

**CITY COUNCIL AGENDA
REGULAR MEETING
April 8th, 2015 6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "PUBLIC COMMENT" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

A. **City Council/Committee Reports**

B. **City Manager Communications/Report**

C. **Staff Communications**

6. CONSENT CALENDAR

A. **Minutes** - Adopt the minutes of the Regular City Council meeting held on March 25th, 2015.

B. **Claims** - Adopt Resolution No. 2242 authorizing payment of claims for the period of March 21st, 2015 through April 3rd, 2015.

7. PRESENTATIONS

NONE

8. ORDER OF BUSINESS

A. **Proclamation of Youth Week** – Consideration Adoption of Proclamation in Support of Youth Week, May 3rd through May 9th, 2015. Discussion and possible action.

B. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California** – Review Proclamation. Discussion and/or possible action.

C. **Portola Fire Department Request for Contract with Grant Writer** – Review and discuss Portola Fire Department request to Contract for Grant Writing Services. Discussion, direction to staff and possible action.

- D. **Adopt A Trail** – Review and discuss proposals/agreement with the United States Forest Service to “Adopt a Trail” and a request for volunteers on National Trails Day. Discussion, direction to staff and possible action.

- E. **Public Comment – 2015/2016 Budget Preparation** – Receive public comment relating to the preparation of the 15/16 City budget. Receive public comment, discussion, possible action and direction to staff.

9. CLOSED SESSION

NONE

10. ADJOURNMENT