

**PORTOLA CITY COUNCIL
MEETING MINUTES
May 11, 2016
6:00 p.m.**

1. CALL TO ORDER

Mayor Powers called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE

Mayor Powers led the Council in a moment of silence and the reciting of the pledge of allegiance.

3. ROLL CALL

Councilmembers Oels, Gault, VanDahlen, Mayor Pro Tem Larrieu and Mayor Powers were present. City Manager Robert Meacher, Finance Officer Susan Scarlett City, Attorney Steve Gross, City Planner Karen Downs and City Clerk Melissa Klundby were also in attendance.

4. PUBLIC COMMENT

Larry Douglas read the Council a statement regarding political revolution, the Lake Davis lawsuit, and litigation against the City.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

Councilmember Oels reported that he had attended the Sierra Valley Groundwater Management District meeting and the Plumas County Board of Supervisors meeting.

Councilmember VanDahlen reported that she had attended an Emergency Services Policy Committee meeting and that current fire chief Henry Johnson had stepped down and would be replaced by Ron Jacobson. The Council thanked Henry Johnson for his service as the fire Chief.

Mayor Powers reported that he had attended several meetings including a meeting with the Elks who are still considering sponsoring a pancake breakfast in the Portola City Park on June 6th following the "Lost and Found" Bike race, a Juvenile Justice meeting and a Portola Family Resources Center meeting. He also reported on three woodstove change outs that had occurred and the process for applying for the program.

Mayor Powers also thanked Mr. Richard Arnold for his generous donation of \$2000.00 to the City of Portola Water and Sewer Infrastructure fund. In closing Mayor Powers noted that he had been misquoted in the Portola Reporter regarding the City and the Lake Davis lawsuit and noted that he will follow up on this issue.

B. Staff Communications

Robert Meacher reported on that this year the Mohawk Valley Independence Day parade would be honoring the Portola Volunteer Fire Department.

6. CONSENT CALENDAR

- A. **Minutes** - Adopt the minutes of the City Council regular meeting held on April 27, 2016.
- B. **Claims** - Adopt Resolution No. 2280 authorizing payment of claims for the period of April 23, 2016 through May 6, 2016.
- C. **Proclamation of Local Emergency Due to Drought Conditions in Portola, California** – Adopt Proclamation.
- D. **Proclamation of Youth Week** – Adopt Proclamation in Support of Youth Week, May 1 through May 7, 2016.

Finding no Council or public comment, Mayor Pro Tem Larrieu made a motion to adopt the minutes of the regular meeting held on April 27, 2016, adopt Resolution No. 2280 authorizing payment of claims for the period of April 23, 2016 through May 6, 2016 and to adopt the Proclamation of a Local Emergency Due to Drought and the Proclamation in Support of Youth Week. Councilmember Gault seconded the motion and it was unanimously approved.

7. PRESENTATIONS

None

8. ORDER OF BUSINESS

- A. **Solid Waste Collection and Recycling** – Consider introducing and waiving the reading of Ordinance No. 343, An Ordinance of the City Of Portola, Amending Chapter 8.04 of the City of Portola Municipal Code Providing for Regulation of Solid Waste Collection and Recycling. Discussion and possible action.

City Manager Meacher presented the Council with the staff report from Tom Valentino which outlined the changes to the ordinance. Finding no Council or public comment Mayor Pro Tem Larrieu made a motion to introduce and waive the 2nd reading of Ordinance No. 343, An Ordinance of the City Of Portola, and Amending Chapter 8.04 of the City of Portola Municipal Code Providing for Regulation of Solid Waste Collection and Recycling. Councilmember Gault seconded the motion and it was unanimously approved during a roll call vote.

- C. **Public Works Equipment** – Purchase of equipment with funds from surplus property sale. Discussion, possible action.

City Manager Robert Meacher presented the Council with a request from public works to purchase a Dump trailer for the purchase price of approximately \$8,000, with the funds from the sale of surplus public works equipment.

Councilmember Oels made a motion to approve the purchase as requested. Mayor Pro Tem Larrieu seconded the motion and it was unanimously approved.

9. WORKSHOP

- A. **Portola Highlands Project** – The City Council will receive a presentation on the history of the Portola Highlands Development Agreement, Tentative Map, and Master Plans previously prepared for the project. Discussion, possible direction to staff.

City Attorney Steve Gross gave the Council an extensive overview of the process, history and existing Portola Highlands Development Agreement. Dan Bastian then reviewed the Tentative Map and Master Plan process. The Council reviewed the information and took public comment. No action was taken.

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10. CLOSED SESSION

A. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

B. **Anticipated Litigation** – Pursuant to Government Code Section 54956.9(d)(4), Deciding whether to initiate litigation, one case.

There was no reportable action.

11. ADJOURNMENT

Mayor Pro Tem Larrieu made a motion to adjourn the meeting at 7:45 p.m. Councilmember Oels seconded the motion and it was unanimously approved.

Respectfully Submitted,

Melissa Klundby, City Clerk