

**PORTOLA CITY COUNCIL**  
**MEETING MINUTES**  
September 10<sup>th</sup>, 2014  
7:00 p.m.

**1. CALL TO ORDER**

Mayor Oels called the meeting to order at 7:00 pm.

**2. PLEDGE OF ALLEGIANCE**

Mayor Oels led the Council in a moment of silence and the reciting of the pledge of allegiance.

**3. ROLL CALL**

Councilmembers Larrieu, Powers, and Morton, Mayor Pro Tem Gault and Mayor Oels responded to the roll call. City Manager Robert Meacher, City Planner Karen Downs, City Clerk Melissa Klundby, were also in attendance.

**4. PUBLIC COMMENT**

Larry Douglas made public comment regarding the former City manager Ian Kaiser, the founding of the Concerned Citizens group, his concerns about maintaining critical staffing; and the use of the COPS funds for the Community Service Officer position. Mr. Douglas also asked that the Council support the City manager, Robert Meacher and point him in “the right direction”.

Mike Housel made public comment and requested that the Council contact Plumas Sierra Rural Electric (PSRE) with regard to the delayed installation of fiber optic internet in the City of Portola city limits. Mr. Housel noted that at a past presentation by representatives of PSRE, it was projected that high speed internet and numerous Wi-Fi hot spots would be available in the City limits by the end of summer. Mr. Housel commented that after speaking with the company he has discovered that the projected date for the City was late next summer. Mr. Housel also commented that he does not agree with the policy that links payment/and use of water utility services from the City to garbage disposal services through Intermountain Disposal.

Ricky Ross from IMD made comment that he does not agree with the current policy to disconnect water utility services for non-payment of garbage services and will be approaching the City at a later date to review this policy.

**5. CITY COMMUNICATIONS**

**A. City Council/Committee Reports**

Councilmember Larrieu reported that he had not attended any Commission/Board meetings since the last City Council meeting.

Mayor Pro tem Gault reported that she had attended the recent Board of Supervisors meeting.

Councilmember Powers reported that the Celtic Festival would be happening on September 20<sup>th</sup>, and is a fundraiser for the Eastern Plumas Chamber of Commerce. Councilmember Powers further reported that he

had attended the Juvenile Justice Commission meeting and that the number of juveniles in placement is at its lowest point in the last 6 year.

Councilmember Morton reported that the Angel Tree Program will begin meeting on Thursday and begin preparation for the upcoming program.

Mayor Oels reported that he had attended the Plumas County Drought Task Force meeting, noting that the Plumas Amendment portion of the Monterey Agreement on water is still on track and that the City Manager will report additional information from the meeting.

## **B. City Manager Communications**

City Manager, Robert Meacher gave a report on the following items:

- Presentation of the meeting minutes from the September 8, 2014 meeting of the Plumas County Drought Preparedness meeting.
- Corrections to information reported in by Feather River Publishing, regarding the possibility of an RV camping area for recreational purposes to be put on property located behind C. Roy Carmichael Elementary School, NOT the possible placement of a mobile home park.
- Scheduling of the September 29<sup>th</sup> Special Meeting at Grizzly Creek Ranch for a tour of the facility.
- Landfill closure timeline
- Awarding of the CDBG Grant for the purchase of a fire truck.
- None award by CDGB for other Grants sought.
- Moving forward to change the meeting time to 6 p.m. for the winter months.
- Changing open public hours of City hall from 8:00 am to 5:00 pm to 9:00 am to 5:00 pm, to coordinate with reduced staffing and workload and to reduce overtime hours.

## **6. CONSENT CALENDAR**

A. **Minutes** - Adopt the minutes of the Regular City Council meeting held on August 27, 2014

B. **Claims** - Adopt Resolution No. 2220 authorizing payment of claims for the period of August 23<sup>rd</sup>, 2014 through September 5<sup>th</sup>, 2014.

Accounts Payable: \$ 55,370.90

Payroll: \$ 26,612.96

Total: \$ 81,983.86

Councilmember Larrieu made a motion to approve the a minutes of the Regular City Council meeting held on August 27, 2014 and adopt Resolution No. 2220 authorizing payment of claims for the period of August 23<sup>rd</sup>, 2014 through September 5<sup>th</sup>, 2014. Mayor Pro Tem Gault seconded the motion and it was unanimously approved.

## 7. PUBLIC HEARING – continued

- A. **Woodbridge – Continued Public Hearing** – Receive public comment and conduct the Woodbridge Development Agreement Annual Review. Receive public comment, discussion, and possible action.

Mayor Oels opened the Public Hearing and asked for the Staff report. Karen Downs reported that since the City Council meeting on August 13, there has been a change in the status of the Woodbridge property, and it is expected to be under contract for sale no later than Monday, September 8, 2014. Karen further reported that the marketing representative made all the changes requested by the City Council and the property representatives request that the Development Agreement be considered by the City Council for approval before the property changes hands.

Mayor Oels asked for public comment and after brief comments by Dennis Dickenson, closed public comment and asked for Council discussion.

Councilmember Larrieu noted that he feels the Council should act on this item and agree to renew the Development Agreement. Councilmember Powers reported that recent industry additions to the Reno area could have a positive impact on the Eastern Plumas housing market and noted that the Eastern Plumas Chamber may consider partnering with chambers from the Reno and Tahoe areas.

Finding no further discussion Mayor Oels closed the public hearing and Councilmember Larrieu made a motion to approve the annual review as complete; affirming that it demonstrates good faith compliance with the terms and conditions of the Agreement in accordance with the requirements of California Government Code Section 65865.1. Councilmember Morton seconded the motion and it was unanimously approved.

## 8. ORDER OF BUSINESS

- A. **Refuse and Recycling Collection Services** – Review a request for a rate increase and establishment of commercial recycling fees from Intermountain Disposal. Discuss the Prop 218 process and consider sending notice to property owners and/or tenants. Discussion, possible action.

The Council reviewed the Staff report and asked for public comment. Bob Morton asked for clarification on recycling and Ricky Ross, Intermountain Disposal noted that IMD is continually working with IMD and expanding their recycling programs.

The Council then discussed the Prop 218 noticing requirements and concurred that notice should be sent to property owners and to tenants.

Mayor Pro Tem Gault made a motion to approve the increase refuse collection fees for Intermountain Disposal and to commence with the procedural requirements of Prop 218, and to provide notice to property owners and to tenants. Councilmember Larrieu seconded the motion and it was unanimously approved.

- B. **2014 League of California Cities Annual Conference** – Report from City Manager on the 2014 League of California Cities Conference.

City Manager Robert Meacher reported that he learned a tremendous amount of information at the 2014 League of California Cities Annual Conference and that he will be following up at later meeting dates on

several potential projects and topics discussed at the conference. City Manager Meacher referenced a “City Talks” topic he attended at the conference on improving customer service and commended the City of Portola Staff for their already excellent customer service.

**C. Water Drought Report**- Review and discuss California Water Conservation and Drought Concerns, update review of updates from the State of California. Discussion and/or possible action.

Mr. Meacher reviewed the minutes from the September 8, 2014 meeting of the Plumas County Drought Preparedness Committee task Force and reported on a meeting he had with a representative from the Department of Water Resources (DWR) regarding scheduled Lake Davis treatment plant closure dates. Mr. Meacher reported that the closures are to repair the intake valves which are currently non-operational. Mr. Meacher noted that the intake valve in operation is near the surface of the lake and that as a result the treatment plant went down several times over the Labor Day holiday weekend. Mr. Meacher also reported that he has a pending call scheduled with the Water Resources Control Board regarding returning to use of Willow Springs.

Mr. Meacher then reported that the City Council needs to renew its Proclamation regarding local emergency due to the ongoing drought and that this item will be signed by the mayor and brought back to the full Council for ratification on September 24<sup>th</sup>, 2014 at 7 pm.

Community member Terri Woods presented the Council with a series of questions regarding water and water related issues. The Council directed staff to review the questions and to provide Terri with the requested information.

Councilmember Powers commented on the status of the California drought and reported that the California Mountain regions produce a large portion of the state’s water resources and that of the water produced, the mountain regions only use 2%, delivering the remaining 98% of the water produced in the area to users outside of the area.

**9. CLOSED SESSION**

None

**10. ADJOURNMENT**

There being no further business to discuss, Mayor Oels adjourned the meeting at 8:15 p.m.

Respectfully Submitted,

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Melissa Klundby, City Clerk