

**PORTOLA CITY COUNCIL
SPECIAL MEETING
OCTOBER 30, 2012
4:00 P.M.**

CALL TO ORDER

Mayor Pro Tem Larrieu called the meeting to order at 4:00 p.m.

ROLL CALL

Councilmembers Oels, Weaver and Mayor Pro Tem Larrieu responded to the roll call. Councilmember McBride and Mayor Mark were absent. City Manager Leslie Tigan and Public Works Manager Todd Roberts were also in attendance. Finance Officer Susan Scarlett participated telephonically.

PUBLIC COMMENT

There were no comments from the public.

ORDER OF BUSINESS

A. Removal of Hazardous Tree

City Manager Leslie Tigan thanked Councilmember Oels for reporting to City staff the hazardous condition of a tree located on the Riverwalk property. She explained that the City had received a quote for removal of the tree from Tree Toppers for \$1800 and requested the City Council consider approval to remove the tree.

Public Works Manager Todd Roberts explained that Tree Toppers had made an assessment of the tree's condition and had recommended removal of the tree.

Ms. Tigan explained that Tree Toppers had also recently removed a tree from the area that had been cut down during the recent fire fighting efforts; she requested the City Council consider a budget amendment in the amount of \$3,600 to cover the costs associated with the removal of both trees.

It was then moved by Councilmember Weaver, seconded by Councilmember Oels to approve the tree removal and associated budget amendment of \$3,600. All members present voted in favor. Councilmember McBride and Mayor Mark were absent.

ADJOURNMENT

There being no further business to discuss it was moved by Mayor Pro Tem Larrieu, seconded by Councilmember Weaver to adjourn the meeting at 4:10 p.m. All members present voted in favor. Councilmember McBride and Mayor Mark were absent.

Leslie Tigan, CMC
City Clerk