

**REGULAR MEETING MINUTES
PORTOLA CITY COUNCIL
35 THIRD AVENUE | PORTOLA, CA 96122
JUNE 9, 2021 | 6:00 P.M.**

1. CALL TO ORDER

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Member of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 6:00 p.m.

2. ROLL CALL

Councilmembers Tom Cooley, Phil Oels, Stan Peiler, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, and Deputy City Clerk Tara Kindall were also present.

3. PUBLIC COMMENT

Mayor Powers called for any public comment. There was no comment.

4. CITY COMMUNICATIONS

A. City Council Communications/Committee Reports

Councilmember Oels reported that he did not attend any meetings. He has spent 50 hours on a right-of-way project on the end of Virgilia Avenue.

Councilmember Peiler had nothing to report.

Councilmember Cooley reported that he participated in an online California LAFCO University session on financial health indicators.

Mayor Pro Tem Morton reported that she attended the Memorial Day ceremony at the cemetery and attended a Disc Golf Ad Hoc Committee meeting along with Councilmember Oels.

Mayor Powers gave a shout out to Josh Hart and crew for the town clean up.

B. Staff Communications

Gay with Beckwourth Fire encouraged the public to follow all burn ban rules and clean your home for defensible space. For the month of May there were 30 calls 9 for Beckwourth and 27 for Portola. They received the report of the walk through performed by OSHA and are working on bringing all four stations up to state compliance. There will be an inter-agency multi-company drill hosted by Beckwourth Fire on June 26th in Portola. Chief Russell is in the process of organizing a local arson investigation task force. They will be hosting a community pancake breakfast in Portola observing all COVID regulations.

Air Quality had no report.

Sergeant Klumby with the Plumas County Sheriff’s department will be providing reports to us now starting in July.

Finance Officer Scarlett reported that she participated in an online webinar league of California Cities regarding ARPA funding. Our funding will be more was originally expected and there will have plenty of time to designate and use the funding.

C. City Manager Report

City Manager Knox is working with Plumas County to ensure addressing is correct on Portola addresses. She has been working with Beckwourth Fire on OSHA compliance piece on the building as well as the CHP inspection. The Heidi Fredette Memorial Bench ceremony with take place prior to the Portola High School Alumni picnic on July 31st. Conversation with Encode continues. The new website has moved to the next step. New CAL OSHA regulations are still in process and haven’t been finalized yet. The Disc Golf Ad Hoc Committee met to discuss an issue with land. The pool schedule is on the Website and Facebook and is opening on Saturday. City Hall remodel is nearly complete and the target date for reopening June 15th to coincide with the Governor’s removal of the tier system. The sound system the Council Chambers is scheduled to be repaired next week.

5. CONSENT CALENDAR

May Pro Tem Morton moved and Councilmember Cooley seconded a motion to approve the consent calendar as presented:

- A. Claims** – Adopt Resolution No. 2466 authorizing payment of claims for the period of May 22, 2021 through June 3, 2021.

Accounts Payable: \$ 51,150.60
Payroll: \$ 32,668.26

Total: \$ 83,818.86

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.

Roll call vote, no: none.

6. ORDER OF BUSINESS

A. Public Hearing on the 2021/2022 Proposed Operating Budget.

Mayor Powers opened the public hearing for the 2021/2022 Proposed Operating Budget. Ashlee Sims commented that she has collected 105 signatures on a petition to not eliminate the Code Compliance Officer position. She also had a question about item C that she will ask when the meeting gets to that item. Finance Officer Scarlett stated that there is a 1.7% COLA for employees. There is no rate change for Water or Sewer. The Solid Waste and Landfill Closure fees will have a \$1.00 reduction to each fee. The resolutions for the Budget will be on the next agenda. Hearing no further comment Mayor Powers closed the public hearing at 6:25 p.m.

B. Local Emergency Services Study Group Update.

City Manager Knox explained that as C Road does not want to participate in the Local Emergency Services Study Group all the resolutions have to be re-done to reflect the five agencies now as opposed to the six agencies that included C Road as one of those agencies.

Councilmember Oels moved and Councilmember Peiler seconded a motion to approve and adopt Resolution 2467:

A Resolution of the City Council of the City of Portola confirming continuing participation in the reorganization of regional fire and emergency services.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.

Roll call vote, no: none.

C. Asphalt Bid for Concrete.

City Engineer Dan Bastian included an RFP for the purchase of Asphalt Concrete Materials for Council's consideration.

Councilmember Oels moved and Councilmember Morton seconded a motion to approve the Request for Proposals for Asphalt Concrete Materials: no. 2021-001.

Roll call vote, yes: Cooley, Oels, Peiler, Morton, and Powers. So carried.

Roll call vote, no: none.

7. ADJOURNMENT

There being no further business Mayor Powers adjourned the meeting at 6:33 p.m.

Tara Kindall, CMC
Deputy City Clerk