

**SPECIAL MEETING MINUTES  
PORTOLA CITY COUNCIL  
35 THIRD AVENUE | PORTOLA, CA 96122  
NOVEMBER 19, 2021 | 2:00 P.M.**

**1. CALL TO ORDER**

Councilmembers attended this meeting via teleconference as permitted by California Governor Newsom Executive Order N-29-20. Members of the public were able to join the meeting via Zoom live streaming. Mayor Powers called the meeting to order at 2:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was deferred.

**3. ROLL CALL**

Councilmembers Tom Cooley, Phil Oels, Stan Peiler, Mayor Pro Tem Pat Morton, and Mayor Bill Powers responded to the roll call. City Manager Lauren Knox, City Attorney Steve Gross, Finance Officer Susan Scarlett, and Deputy City Clerk Tara Kindall were also present.

**4. PUBLIC COMMENT**

There was no public comment.

**5. CLOSED SESSION**

Mayor Powers recessed the regular session at 2:02 p.m. to go into a closed session pursuant to Government Code §54956.9(d)(2): conference with legal counsel; anticipated litigation. Mayor Pro Tem Morton recessed the closed session and reopened the regular session at 3:16 p.m.

Mayor Pro Tem Morton stated that there was no action taken during the closed session.

**6. ADJOURNMENT**

There being no further business Mayor Pro Tem Morton adjourned the meeting at 3:18 p.m.

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Tara Kindall, CMC  
Deputy City Clerk