

**City of Portola
City Council Regular Meeting
August 28th, 2013 7:00 pm**

Call to Order

Mayor Pro Tem Oels called the meeting to order at 7:01pm and led the pledge of allegiance.

Roll Call

Councilmembers Morton, Gault, and Mayor Pro Tem Oels responded to the roll call. Councilmember Mark and Mayor Larrieu were not in attendance. City Manager Ian Kaiser, Finance Officer Susan Scarlett, Planner Karen Downs, and City Clerk Tiana Bradley were also present during the meeting.

Public Comment

Portola Resident Larry Douglas, 25 Commercial Street, addressed the 50th Anniversary of Martin Luther King's "I have a Dream Speech" acknowledging Mr. King as a Civil Rights Leader and praised his accomplishments and goals as he fought for Equality and Civil Liberties. Mr. Douglas explained his similarities to Mr. King as Mr. Douglas himself was elected to the City Council in 2004, and since then, has been disowned by the community and as result this has had a negative effect on his business. Larry was glad to see the City Council has been working towards making progress in our community.

Portola Resident Gale brought to attention a water leak in the local parks women's restroom.

City Communications

Councilmember Gault noted an upcoming Community Dinner on September 11, 2013 in remembrance of the victims. The memorial will be held at the local Catholic Church and immediately following the memorial a BBQ in the park.

Councilmember Morton noted an upcoming Community Yard Sale on September 7, 2013 to be held on Commercial Street. Councilmember Morton also mentioned her involvement in a Tourism Council Meeting to advertise different events in our local community. Lastly she mentioned her involvement in the Angel Tree Program. This program served over 144 families and has high hopes to serve more this year.

City Managers Report

Mr. Kaiser noted the cities partnering with the WIB "Work Investment Board" and small businesses so that our local community may gain jobs and training. Mr. Kaiser noted that the City is work with CAL Recycle to create innovated business management. It was reported the Water Treatment Plant is working well, and that Susan Scarlett and Becky Pearson are currently work on our audit for the City.

CONSENT CALENDAR

A. Minutes – The City Council did not Adopt the minutes of the meetings held on July 17, 2013 (Water Forum), July 24, 2013 CC Meeting, August 13, 2013 CC Workshop, August 14, 2013 CC Meeting. Councilmember Pat Morton noted that there were no minutes from the July 11 Workshop, and the August 14 City Council Meeting Minutes had errors and need to be corrected. It was the consensus of the City Council that all of the minutes be presented at the September 11 City Council meeting.

B. Claims – The Council authorized the payment of claims for the period August 10, 2013 through August 23, 2013.

Accounts Payable:	\$ 23,404.96
Payroll:	<u>\$ 23,512.00</u>
Total:	\$ 46,916.96

ORDER OF BUSINESS

A. Presentation on the Street Dance/Camping in the Park August 30-31, 2013- Sponsored by the City of Portola, the Business Association, and Eastern Plumas Chamber of Commerce

Discussion:

Mayor Pro Tem Oels, noted that the Street Dance/Camping in the Park will start at 8pm, and will have free camping to encourage non-drinking and driving.

Councilmember Gault had a question about the need to acquire permits to camp in the park.

Mr. Kaiser explained that all protocols have been passed and no permit is needed. Supervision by the Sheriff's Department will be present and local volunteers have made donations that have paid to cover the cost of insurance.

Bob Morton, 180 W. Mohawk Avenue: Explained his concern of only having one deputy supervising the event, and the concern of not having order. Mr. Kaiser reassured the community that presence of the Sheriff's Department will be known with have two reserve officers plus one more.

B. Writing- Presentation and Discussion to Develop a Grant Writing Organization-Cathy Rahmeyer, High Sierra Grants and City Manager

Presentation and Discussion:

Cathy Rahmeyer explained that the community needs an aggressive grant department to go after grants. Cathy noted that in order to be successful you need a cost effective system and work collectively and have strategic vision and have a collaborative effort to gain grants.

Ms Rahmeyer noted that Portola would need to look at everything for possible funding and needs for funding.

There have been thirteen projects that have received funding one example provided was the Portola Resource Center that received a total funding of \$540,541 and had a successful outcome. Ms. Rahmeyer explained that the money used can be perpetuated. An example was given: "For every dollar you spend \$20 dollars are gained" This is a cost effective program that will have a positive outcome.

This item will be on the agenda for the next City Council Meeting.

C. Reduction of Dog License for unaltered dogs as well as General Review of Dog and Animal Control Issues- Discussion

Discussion:

Officer Klundby noted that a Dog Catcher has recently been hired, however will start immediately after her training. Officer Klundby explained that Dog issues in the County will be resolved and all dogs barking at night will result in a citation to the owner. Community Services Officer Leah Turner will no longer be giving warnings.

Ms. Turner explained that Portola charges \$60.00 for owners to obtain Dog Licenses whereas Plumas County charges \$40.0. She noted that it might be easier to have the same fee schedule as Plumas County and citations will be issued for dogs at large.

D. Habitat Conservation Fund Program- Grant Opportunity- Discussion

Discussion:

Planer Karen Downs explained the City has an opportunity for a "Trail Program" which will include a nature area with trails. This grant is through the California State Parks, and will be a community project.

This idea of hiring temp workers, and volunteers to complete the project was discussed.

Councilmember Morton mentioned that this area is prone to flood so items used would need to be temporary or water proof to prevent damage.

Councilmember Gault had a question in regards to where the funds would generate from as the grant only covered 50% of the project.

E. Willow Springs Hazardous Fuel Reduction- Hand Thinning Project

Discussion

Mayor Pro Tem Oels, explained to the Council the possible solution to hire temporary workers to complete this project. This would provide job training and equipment training Mayor Pro Tem Oels noted that the equipment will need to be provided.

The cost would be an estimated \$650 per person plus wages.

Ms. Downs also mentioned that the program may be reimbursable.

F. Request for Agenda Items from Council

Councilmember Gault requested to have the Waste Management convention expenses and expenditures to be added to the agenda for the next City Council Meeting.

Portola resident Larry Douglas asked for the issue related to water rates for those that don't have their water turned on to be included as an agenda item. Councilmember Gault said that this item had been tabled at the June 26 City Council meeting and agreed that it would be good to be on the next City Council agenda.

Mayor Pro Tem Oels requested to have the Willow Springs Project on the next agenda.

Mr. Kaiser asked the City Council if they would be available for a Brown Act workshop to be held September 10 or 12 from 6:00 pm to 9:00 pm. The City Council agreed that September 12 would be a good night for the meeting.

CLOSED SESSION---None

Up Coming Events:

September 7, 2013- Community Yard Sale on Commercial Street

September 9, 2013 5:30 Brown Act Workshop Open to the Public

ADJOURNMENT

The meeting was adjourned at 8:43 p.m. All members present voted in favor.

Tiana Bradley
Appointed City Clerk