

CITY OF PORTOLA

CITY COUNCIL REGULAR MEETING AGENDA

Regular Meeting
Wednesday, January 11 2017
6:00 p.m.

City Hall Council Chambers
35 Third Avenue
Portola, CA 96122



Councilmembers

Mayor John Larrieu
Mayor Pro Tem Pat Morton
Councilmember Tom Cooley
Councilmember Bill Powers
Vacant

City Staff

City Manager Robert Meacher
Public Works Director Todd Roberts
City Attorney Steve Gross
Finance Officer Susan Scarlett
City Clerk Melissa Klundby

The City Council welcomes you to its meetings which are regularly held the second and fourth Wednesday of each month at 6:00 p.m. Your interest and participation is encouraged and welcome.

Any person desiring to address the City Council on any item not on the Agenda may do so during public comment. Public comments made during a regular Council meeting may be recorded. Members of the public may submit their comments in writing to be included in the public record.

CONSENT CALENDAR: These items include routine financial and administrative actions. All items on the consent calendar will be voted on at the same time during the meeting under "Consent Calendar". If you wish to have an item removed from the Consent Calendar, you may do so by addressing the presiding officer.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions on any agenda items, contact the City at (530) 832-6803.

Meeting facilities are accessible to persons with disabilities. Reasonable efforts will be made to accommodate participation of the disabled in the City's public meetings. If special accommodation for the disabled is needed, please notify the City at (530) 832-6803 at least 48 hours prior to the meeting.

For additional information visit the City of Portola Web Page www.cityofportola.com

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REGULAR MEETING
January 11, 2017
6:00 p.m.**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during “PUBLIC COMMENT” shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to five minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

5. CITY COMMUNICATIONS

- A. **City Council Communications/Committee Reports**
- B. **City Manager Report**
- C. **Staff Communications**

6. CONSENT CALENDAR

These items are expected to be routine and non-controversial. The City Council will act upon them at one time without discussion. Any Councilmembers, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations will require a four/fifths roll call vote.

- A. **Minutes** – Adopt the minutes of the City Council regular meeting held on December 14, 2016.
- B. **Claims** – Adopt Resolution No. 2303 authorizing payment of claims for the period of December 10, 2016 through January 6, 2017.

7. PRESENTATION

- A. **Sports Success**- Status report and update from Susan Jacobson, Sports Success on the Portola Event Tourism Plan.

8. ORDER OF BUSINESS

- A. **Eastern Plumas Chamber of Commerce Tradeshow Contribution** – Review and consider a request from the Eastern Plumas Chamber of Commerce for a financial contribution to attend the annual Trade Show. Discussion, possible action.
- B. **Vacancy on the City Council**– Announce a vacancy on the City Council/Review and consider the process to fill a vacancy on the City Council. Discussion, possible action.
- C. **Mayor’s Committees** – The Mayor will make appointments to Committees, Boards and Commissions. Discussion, possible action.
- D. **Beckwourth Peak Trail** – Review and consider adoption of Resolution 2304, A Resolution of the City Council of the City of Portola in Support of the Beckwourth Peak Section of the Mohawk Rim Trail. Discussion, possible action.
- E. **Fire Tax Ordinance 345** - Consider adoption of Ordinance No. 345, An Ordinance of the City of Portola, County of Plumas Adding Chapter 3.22 of the City of Portola Municipal Code Providing for a Fire Protection and Emergency Response Tax. Discussion, possible action.
- F. **Special Municipal Election and Mail Ballot Election Services** - Review and consider adoption of the following:
- Resolution 2305, A Resolution of the City Council of the City of Portola, California, calling for the Holding of a Special Municipal Election to be Held on Tuesday June 6, 2017, for the Purpose of Asking the Voters to Approve an Ordinance Adopting a Special Tax to Fund Fire Protection and Emergency Medical Services. Discussion, possible action.
 - Resolution 2306, A Resolution of the City Council of the City of Portola, California Requesting the Board of Supervisors of the County of Plumas to Conduct a Special Municipal All Ballot Election to be held on June 6, 2017. Discussion, possible action.
- G. **Upper Feather River Regional Water Management Plan-** Review and consider adoption of Resolution 2307, A Resolution of the City Council of the City of Portola Adopting the Upper Feather River Integrates Regional Water Management 2016 Plan update. Discussion, possible action.
- H. **Sierra Water Working Group-** Review and consider request for funds in support of the Upper Feather River Regional Water Management Plan goals and objectives. Discussion, possible action.
- I. **2016 City Audit Presentation**– Presentation of 2016 Audit information. Discussion and possible direction to staff.

9. CLOSED SESSION

- A. **Public Employee Mid-Year Performance Evaluation** - Closed session pursuant Government Code section 54957, Mid-Year City Manager performance review.

10. ADJOURNMENT