

PORTOLA CITY COUNCIL
MEETING MINUTES
May 14th, 2014 7:00 p.m.



1. CALL TO ORDER

Mayor Oels called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

Mayor Oels led the Council in a moment of silence and the reciting of the pledge of allegiance.

3. ROLL CALL

Councilmembers Morton, Larrieu, and Powers, Mayor Pro Tem Gault and Mayor Oels responded to the roll call. City Attorney Steve Gross, City Planner Karen Downs, City Clerk Melissa Klundby, and Finance Officer Susan Scarlett were also in attendance.

4. PUBLIC COMMENT

Terri Woods asked for clarification regarding the allowance of a flea market or yard sale on Commercial Street. Staff advised Terri to come and speak to the City Planner regarding her needs and/or project.

Larry Douglas read a statement to the Council.

Dennis Dickenson reported that a local radio station was in contact with Radio Spirits and pursuing the possibility of bringing "old time" radio programming to the station.

5. CITY COMMUNICATIONS

A. City Council/Committee Reports

Mayor Pro Tem Gault reported that the "I Love Portola" Community cleanup day was very successful and she extended appreciation for the help and volunteer efforts of the City of Portola employee's Kim Beaver and Kellie Pato.

Councilmember Powers reported that numerous events will be coming to the area, including the Eastern Plumas Chamber of Commerce fun run, the NRA dinner and fundraising event, multiple events during the fourth of July weekend and the Portola Railroad days in August.

B. City Manager's Report

Interim City Manager Todd Roberts reported that the landfill closure is scheduled to happen in late summer or early fall and he reported that he will be looking for Council direction on the color choice for the closure turf materials. Mr. Roberts also reported that Community Service Officer Leah Turner had coordinated and would be managing a reduced fee rabies clinic in the Portola Park on May 15, 2015. Dr. Klement from Quincy, donated his time and would be charging only \$6.00 for dog and cat rabies vaccines. Mr. Roberts also noted that swim lesson signups would be happening in city hall on May 20th and May 21st.

C. Staff Communication

None

6. CONSENT CALENDAR

A. **Minutes** - Adopt the minutes of the regular meeting held April 9, 2014, the special City Council meeting held on April 12, 2014, the special meeting of the Community Interview Panel held on April 12, 2014 and the regular meeting of the Portola City Council held on April 23, 2014 and the special meeting held on May 2, 2014 and continued to May 5, 2014.

Councilmember Powers made a motion to adopt the minutes of the regular meeting held April 9, 2014, the special City Council meeting held on April 12, 2014, the special meeting of the Community Interview Panel held on April 12, 2014 and the regular meeting of the Portola City Council held on April 23, 2014 and the special meeting held on May 2, 2014 and continued to May 5, 2014. Councilmember Larrieu seconded the motion. The motion was unanimously approved.

Claims - Adopt Resolution No. 2204 authorizing payment of claims for the period of April 19th, 2014 through May 9th, 2014.

Accounts Payable: \$ 99,495.44
Payroll: \$ 18,431.88
Payroll: \$ 32,820.75
Total: \$150,748.07

Councilmember Larrieu made a motion to adopt Resolution No. 2204 authorizing payment of claims for the period of April 19th, 2014 through May 9th, 2014. Councilmember Powers seconded the motion. The motion was unanimously approved.

7. PROCLAMATION

Mayor Oels reported that annually the City Council adopts a proclamation in support of youth week. Mayor Oels read the proclamation in support of youth week, for the week of May 1st through May 7th, 2014.

Councilmember Larrieu made a motion to adopt the Proclamation of the City Council of the City of Portola in Support of Youth Week, 2014. Councilmember Powers seconded the motion and it was unanimously approved.

8. PRESENTATIONS

A. Presentation by Jessica Linford, Plumas Unified School District Food Services, School Summer Lunch Program, funded by the USDA.

Jessica Linford gave a presentation to the City Council about a USDA grant funded project that will provide free breakfast and lunch to children, up to the age of 18, through the summer months. The meals will be available June 16th through August 29th and are available to anyone under the age of 18. Breakfast will be provided in the cafeteria at C. Roy Carmichael School and lunch will be provided in the City Park. The Council thanked the Plumas Unified School District and Jessica for operating this project.

B. Presentation on the May 24 and 25, 2014 Johnsville Ski hill fundraising event.

Chris Davis presented the Council with information regarding a concert event that will be held on May 24th and 25th at the corner barn in Graeagle, to raise funds to help rebuild and reopen the historic ski hill in Johnsville, CA. The groups working to reopen the ski hill are hoping to utilize the location for year around tourism use and events. The Council thanked Chris David for his presentation and the Eastern Plumas Chamber of Commerce and the Plumas Ski Club's local efforts for re-opening the historic ski hill.

9. ORDER OF BUSINESS

A. **Public Comment – 2014/2015 Budget Preparation** – Receive public comment relating to the preparation of the 14/15 City budget. Receive public comment, discussion and possible action.

Mayor Oels asked for Public and Council comment. There were no comments.

B. **Planning Commission Appointment** –The Mayor will consider appointments to the Planning Commission. Discussion, possible action.

Portola City Planner Karen Downs presented the Council with a letter of interest from Tom Tobener to fill the remaining vacant seat on the Portola Planning Commission. The Council reviewed his letter and thanked Mr. Tobener for his interest in serving on the Commission.

Finding no further discussion or comment Councilmember Larrieu made a motion to appoint Mr. Tom Tobener to the Portola Planning Commission. Mayor Pro Tem Gault seconded the motion and it was unanimously approved.

10. CLOSED SESSION

A. **Existing Litigation** – Pursuant to Government Code Section 54956.9(d)(1), Bauer v. City of Portola

B. **Public Employee Appointment** – Pursuant to Government Code Section 54957, City Manager

- C. **Conference with Labor Negotiators** – Conference with Councilmember Larrieu and Councilmember Morton, Pursuant to Government Code Section 54957.6; City Designated Representatives: Unrepresented Employee: City Manager
- D. **Existing Litigation** - Pursuant to Government Code Section 54956.9(d)(1), City of Portola vs. State of California Department of Fish & Game, Case No. CV09-00065.

Mayor Oels adjourned the meeting to closed session at 7:30 pm and reopened the meeting to open session at 9:30 pm. There was no reportable action.

11. ADJOURNMENT

There being no further business to discuss Mayor Oels adjourned the meeting at 9:30 p.m.

Respectfully Submitted,

Melissa Klundby, City Clerk