

**City of Portola  
City Council Work Study Session  
July 11, 2013 5:00 pm**

**Call to Order**

Mayor Larrieu called the meeting to order at 5:00 pm and led the pledge of allegiance.

**Roll Call**

Councilmembers Morton, Gault, and Mark, Mayor Pro Tem Oels, and Mayor Larrieu responded to the roll call. City Manager Ian Kaiser was also present during the meeting.

**Public Comment**

Portola resident Larry Douglas, 25 Commercial Street commented on the newly hired City Manager.

**Discussion Topics**

City Manager Kaiser stated that good city policy sets the direction of the City. Mr. Kaiser generally discussed his vision:

- What is our vision of the town. The City needs tangible results. What are the results and outcomes? If the City Council members have any problems, that person should come to Ian or fill out work orders and they will be directed to the appropriate staff member.

Mr. Kaiser is doing a full analysis of the City budget- income and expenditures.

Mr. Kaiser distributed the City Administration and Personnel Policy Code and Ordinances. He also distributed City of Benicia and City of Firebaugh Code of Conduct and Ethics.

Items accomplished to date:

- New stop signs
- Filled pot holes
- Cleaned up car wash
- Image of Community Services Officer
- Working with the Sheriff
- Curbs painted gray- less red curbs.

**ADJOURNMENT**

The meeting was adjourned at approximately 7:30 p.m. All members present voted in favor.