



**City of Portola
Minutes
Regular Meeting
August 24, 2022 06:00 PM
35 Third Ave Portola 96122
<https://www.cityofportola.com/>**

Mayor Pat Morton • Mayor Pro Tem Tom Cooley • Councilmember Phil Oels • Councilmember Stan Peiler • Councilmember Bill Powers

1. Call to Order

The meeting was called to order at 6:00 pm by Mayor Pat Morton.

A. Pledge of Allegiance

Lead by Mayor Pat Morton

B. Roll Call

Present: Mayor Pat Morton, Mayor Pro Tem Tom Cooley, Councilmember Phil Oels, Councilmember Stan Peiler, Councilmember Bill Powers

Staff Present:

Interim City Manager Jon Kennedy

Finance Officer Susan Scarlett

Deputy City Clerk Mercadez Flewell

2. Public Comments

This section is intended to provide members of the public with an opportunity to comment on any subject that does not appear on this agenda. Please note that California law prohibits the City Council from taking action on any matter which is not on the posted agenda, unless it is determined to be an urgency item by the City Council. Any member of the public wishing to address the City Council during "**PUBLIC COMMENT**" shall first secure permission of the presiding officer, stand; may give his/her name and address to the Clerk for the record. Each person addressing the City Council shall be limited to three minutes ordinarily, unless the presiding officer indicates a different amount will be allotted.

Josh Hart provided comment regarding public record requests

Ashlee Sims provided comment regarding public record requests

Antoinette Quesenberry provided public comment

Crystal Baltzell provided a thank you to the city regarding the city allowing the pool to be open and have a swim match, the swim team had the biggest match since they have started with 22 swimmers.

3. CITY COMMUNICATIONS

A. City Council Communications / Committee Reports

Councilmember Oels attended the Firewise meeting in Quincy, the Firewise meeting in Portola, music in the park, and the transportation commission meeting.

Councilmember Powers attended the transportation commission meeting and he expressed a huge thank you to Tom Cooley for filling in for him at the music in the park event while he was unable to attend, powers also mentions that the last music in the park will be Friday August 26th and it is fiesta themed

Councilmember Peiler hasn't attended any meetings, however he wanted to look into a way of thanking two elderly couples he sees everyday picking up trash around the ball parks in Portola

Mayor Pro Tem Cooley attended the Firewise meeting in Quincy, the Firewise meeting in Portola, the Beckwourth Fire District board meeting, the music in the park events, and the LESSG meeting

Mayor Morton attended the LESSG meeting and music in the park

B. Staff Communications / Fire Report / Sheriff's Report / Air Quality Report

Finance Officer Susan Scarlett reported spending 50 hours a week for the audit and will not be able to address public records requests until after Sept 12th once the audit is turned in. All PRQs that have come in have been addressed.

Ashlee Sims provided public comment on Susan's report.

Air Quality report from Mikki Brown - Chimney sweep vouchers will be given out to EPA certified wood stove owners. There is an electric heat pump program being offered to city residents; for more information go to the air quality web site. There is a burn wise event on Sept 24 at the Vets hall in Portola from 11 to 3.

C. City Manager Report

Interim City Manager Jon Kennedy has nothing additional to report and will address the agenda items.

4. **Resolution No 2523 Concerning COVID Remote Meetings** Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Aye **Councilmember Bill Powers**

Councilmember Powers addressed that the remote meetings have been positive since he was able to attend meetings remotely.

Mayor Morton expressed she would love to open meetings to the public but we are unable to accommodate the public due to the council chambers being so small.

Josh Hart provided public comment. Ashlee Sims provided public comment. Crystal Baltzell provided public comment.

5. **Consent Agenda**

- A. **Claims-** Adopt Resolution No. 2524 authorizing payment of claims for the period of August 11, 2022 through August 24, 2022

Accounts Payable: \$ 40,784.84

Payroll: \$ 27,492.13

Total: \$ 68,276.97

Payroll Checks 17168-17179

Special Payroll Check 17167

AP Run Checks 44178-44199

Special AP Run Check 44177

B. Approval of August 10, 2022 Minutes

Councilmember Stan Peiler motioned to approve. A second was made by Councilmember Bill Powers. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Aye **Councilmember Bill Powers**

Ashlee Sims left public comment about K & B Transport. Susan Scarlett let her know that's the company

that the materials to repave the river walk were purchased from.

6. **Groundwater Monitoring Services** Councilmember Phil Oels motioned to approve. A second was made by Mayor Pro Tem Tom Cooley. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Aye **Councilmember Bill Powers**

Tom Valentino went over the agreement that was provided by McGinnley for ground water monitoring services, Tom would like the Council to review the agreement and move forward.

7. **North Loop Bid Phase 1** Councilmember Phil Oels motioned to approve. A second was made by Councilmember Bill Powers. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Aye **Councilmember Bill Powers**

Dan Bastian explained that this is a continuation to the North Loop project that was approved by the council at the July Meeting. The contract with the state requires that the bids be read out loud and the lowest bid is to be rewarded with the project. Dan has spoken to Q & D Constriction LLC as they were the lowest bidder and they are excited to have gotten the bid. Dan anticipates the project will begin May of 2023 and hopes to be finished by October of 2023.

8. **Abandoned vehicle abatement program** Mayor Pro Tem Tom Cooley motioned to approve. A second was made by Councilmember Bill Powers. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Aye **Councilmember Bill Powers**

Susan Scarlett explained that both the City as well as the County need to participate in this program, it was suspended because both the City and County had not spent the funds quickly enough. The County and the City have both spent enough funds for the program to be re-instated.

Ashlee Sims asked about 8 questions, Susan Scarlett said she will make it a public records request and provide answers to all questions.

9. **Fire Service Assessment** Councilmember Bill Powers motioned to approve. A second was made by Councilmember Phil Oels. The roll call vote:

Aye **Mayor Pat Morton** Aye **Mayor Pro Tem Tom Cooley** Aye **Councilmember Phil Oels**
Aye **Councilmember Stan Peiler** Aye **Councilmember Bill Powers**

Susan Scarlett explained that this is the fire tax roll that the city reviews and approves every year. This will allow the county to include the fire tax on the parcels in the city limits.

Councilmember Oels asked if this was the original resolution that helped build the northside fire hall, Susan explained that it had helped but now the funds that come in from it go towards the fire services for the City of Portola.

10. **Adjournment**

Mayor Pat Morton adjourned the meeting at 6:56 p.m.